

Hollie Owen

APOC / Travel & Accommodation Coordinator | 07557 538 235 | holliejowen@gmail.com

Profile

Highly dependable and competent APOC/ Travel & Accommodation Coordinator with a first-class degree in Film and Television Production. Ambitious, organised and thriving most in demanding fast paced environments. Currently looking to challenge and expand my skillset and continue to advance my career towards my aspirations of being a well-respected Production Manager in HETV Drama.

Skills

- Budget Management of up to £700k
- Talent Liaison
- Booking Crew & Kit
- Arranging Carnets
- Organising VISA's / Work Permits
- Handling Invoices
- Negotiating Rates for Hotels/ Hire Cars
- Arranging Complex Overseas Logistics
- Managing Multiple Crews on Location
- Petty Cash Reconciliation
- Overseeing Post Production & Silvermouse
- Albert Sustainable Production Submission

Credits

JASMINE'S RENOVATION IN THE SUN | CHANNEL 4 | JAN 2025 - PRESENT | JUNIOR PRODUCTION MANAGER

A PLACE IN THE SUN S18 | CHANNEL 4 | SEPT 2024 – PRESENT | JUNIOR PRODUCTION MANAGER

A PLACE IN THE SUN: WHAT HAPPENED NEXT S2 | CHANNEL 4 | FEB 2024 – SEPT 2024 | JUNIOR PRODUCTION MANAGER

A PLACE IN THE SUN S17 | CHANNEL 4 | NOV 2022 – FEB 2024 | SENIOR PRODUCTION COORDINATOR

A PLACE IN THE SUN S16 | CHANNEL 4 | DEC 2021 – NOV 2022 | PRODUCTION COORDINATOR

A PLACE IN THE SUN S15 | CHANNEL 4 | May 2021 – DEC 2021 | JUNIOR PRODUCTION COORDINATOR

Selected Career History

THE LITTLE MERMAID | DISNEY | APRIL 2021 | NIGHT DAILIES

PINEWOOD STUDIOS | DEC 2020 – APRIL 2021 | FRONT OF HOUSE

SILENT WITNESS & LUTHER | BBC | MARCH & OCT 2018 | PRODUCTION COORD SHADOW

LOOSE WOMEN | ITV | APRIL 2017 | PRODUCTION ASSISTANT SHADOW

Qualifications

FIRST CLASS HONOURS IN FILM, TELEVISION AND DIGITAL PRODUCTION | JULY 2019 | BATH SPA UNIVERSITY

RISK MANAGEMENT OF PRODUCTIONS | FIRST OPTION | FEB 2022

DIVERSITY, EQUITY AND INCLUSION FOR SCREEN INDUSTRIES | SCREENSKILLS | MAY 2023

References available on request.

I consent to my CV being kept on file and distributed for employment purposes.