

Emily Niblo

Floor Runner/3rd AD

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I am a highly capable, enthusiastic and friendly person, with outstanding interpersonal and communication skills. I have strong experience working as part of an AD team on a large-scale studio production and on location, and I am excited to build on my skills and experience as I take the next step in my career as an AD/Floor Runner.

Broadcast Experience

2nd Assistant Director, 'Where To' - Bru Productions 13-15 Nov 2023

- Coordinating 56 cast members on location through arrival, makeup, briefing and shoot; maintaining clear and positive communication between crew and cast.

Runner, The Imaginarium Studios ad hoc, 18 May 2023 - present

- Updating and operating clapperboard, maintaining communication between script supervisor, 1st AD, camera operators, tech team and cast, ensuring schedule followed closely.
- Supporting studio crew and production team, managing food and drink and stationery supplies, maintaining tidy and efficient studio area.
- Greeting talent team and anticipating and meeting all their practical needs.
- Responsible for ensuring release forms were signed and filed appropriately and in a timely manner.

Location Assistant, Great British and Continental Railway Journeys 1 May - 4 August 2023

& Grand Designs the Streets - Naked West, Fremantle 20 Feb - 30 April 2023

- Live logging, maintaining shoot notes and updating media index, wrangling and ingesting footage.
- Researching stories and locations, communicating with contributors and managing release forms on location in the UK and abroad.

Floor Runner & Gallery Runner, Squid Game The Challenge - Studio Lambert 9 Jan - 7 Feb 2023

- Managing upkeep of art department stock and dressing sets. Supporting floor producers with daily and ad hoc tasks, including interacting with cast and contributors.
- Supporting senior executives, producers, production team in the gallery. Maintaining organisation and smooth running of the production office and gallery.

Location Runner, Celebrity Race Across the World - Studio Lambert 3 - 16 Nov 2022

- Supporting crew on location by translating, mediating with the public, managing release forms and travel arrangements.

Location Assistant, It's Me Or The Dog - Ricochet 9 September - 11 October 2022

- Responsible for ordering equipment and props, managing release forms and float.
- Helping transport, setting up cameras and charging lighting equipment.

Location Assistant, Woodland Workshop - Ricochet 25 July - 26 August 2022

- Supporting the crew on location by organising and maintaining facilities including comms.
- Helping with casting background checks; and ordering and collecting equipment.

Additional Experience

Freelance Researcher 30 May - 25 July 2022

Freelance Script Writer 1 Feb 2021 - present, ad hoc

Assistant to Director of Southampton Film Week 5 - 14 November 2021

BFI London Film Festival Volunteer 4 - 17 October 2021

Editorial Assistant, The National Cipher Challenge 1 Sep 2020 - 31 Jan 2022

TV Industry Courses

- **Coronavirus basic awareness on production training**, ScreenSkills, October 2022
- **Getting into the screen industries**, ScreenSkills, January 2022
- **Addressing unconscious bias: basic awareness in the workplace**, ScreenSkills, July 2021
- **Film Distribution**, Film Distributors' Association with Future Learn, Jan 2021

Education

BA Modern Languages French and Italian, 2.1, University of Oxford 2015-2019

References available upon request.