

Kiren Pardbuck

Birmingham

Tel: 07847297767 |

Email:kirenpardbuck24@gmail.com

Film, TV & Theatre

The Sandy Banks

Feature Film

Standby Props

Red King Pictures

Jan – Mar 26

Designer: Caroline Hill

Stand Up 2 Cancer

Unscripted

Assistant Buyer

Bango Studios

Dec 25

Prod: Ella Marsden

Paddy Power

Commercial

Petty Cash Buyer

Mind's Eye Ltd

Sept 25

Designer: Tom Gander

Silent Witness

HETV

Assistant Accountant

BBC Grafton House Productions

Nov 24 – Aug 25

Prod Designer: Paul Booth

Kenny Wax

Theatre

Art Department Assistant

Kenny Wax Limited

Oct 23 – Apr 24

1 Week, Sep

Prod: Isobel Dunhill

HallMark

Commercial

Petty Cash Buyer

Dunhill & Lindsey Ltd

Mar 23 – Sep 23

PM: Samuel Harman

Belgravia

TV\

Assistant Accountant

Carnival Film Productions

Sep 22 – Nov 22

PM: Nikhil Raj

Call the Midwife

TV

Petty Cash Buyer

Neal Street Productions

Aug 22 – Sep 22

PM: Lucy McMutcheon

The Lovers

TV

Petty Cash Buyer

Lovers TV Ltd/ Sky

Apr 22 – Aug 22

PM: James Custance

The Great

HETV

Set Dec Assistant

Yekaterina UK Ltd/ Hulu

Apr 22

Production Accountant:

Yvette Murphy

Greatest Days

Feature Film

Production Assistant

Greatest Days Limited

Sep 21 – Mar 22

Production Accountant:

Yvette Murphy

Golda

Feature Film

Production Assistant

Qwerty Films

Experience

- PO systems and Petty Cash - Moneypenny, PSL, Equals, Pleo, Eclipse, DPF
- Hires and Consumables – Tracking and coordinating purchases including radios, Wi-Fi, water,catering, venues, consumables, shipping, taxis, couriers, vehicles, kit etc.
- Online Systems – including Google drive, Dropbox, Box, Adobe Creative Suite, Salesforce, QuickBooks, Teams Sharepoint
- Experience with progress reports, clearances, risk assessments
- Creating spreadsheets to track expenses and budget
- Sourcing props and filing hire notes

Education

Queen Mary University of London
BA Hons Drama

2015 - 2019

I authorise the processing of personal data contained within my CV, according to GDPR

[Kiren Pardbuck - IMDb](#)