

ALESHYA EASEN

Production Assistant

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Personal Statement

Detail-oriented and creative film production graduate. Effective communicator skilled at providing support and assistance to directors. Flexible, dependable team player with ability to work well under pressure. I have good problem-solving skills and teamwork skills, and great time management abilities.

Key Skills

- Proficient with MacOS & Microsoft packages
- Scriptwriting Software: Final Draft, Fadeln and Celtx
- ALBERT certified
- Call sheets, script handling, and shot lists
- Set etiquette
- Languages: English (native), French (intermediate)
- Planning, organisation, and co-ordination
- Cash and credit card handling
- Problem solving and managing conflict
- Excellent administration and communication skills
- Excellent teamworking skills
- Full clean driving licence (over 21 for insurance)
- DAWs: Protools, Adobe Audition, LogicX

Employment

Mother's Pride (Fred Films/Flying Fish) – Production Assistant/Director's Assistant (Feature Film, 2024)

Urge – Script Editor (Short 2023)

Pause – Script Editor (Short 2023)

Duty Manager – Events Photo Team Ltd (Nov 2021 – Present)

Set up and testing of camera equipment, green screens and resolving any technical equipment issues that arise. Transferrable skills in leadership, effective communication with customers and all levels of staff. Flexibility in managing hours and being on call to cover staff absence.

Sales Associate – GAP Outlet (Aug 2017 – Oct 2021)

Gained valuable transferable skills in teamwork, customer service, handling cash and credit card transactions, and movement of stock, whilst thinking on my feet to resolve customer problems and complaints.

Relevant Experience (Voluntary)

Where Did the Night Go - Writer/Sound Design (currently in post-production) – Short (2023)

Sausage & Chips - Director/Sound Design – Graduate Film (2022)

Fallen for You - Sound Op/Composer – Student Short (2022)

Awards

Royal Television Society North West Student Awards – Best Drama – Sausage & Chips (Director & Sound Design)

University of Salford Film Production Student of the Year 2022

CPD

Coronavirus Basic Awareness on Production Training (Screenskills); Introduction to Mental Health Awareness at Work (Screenskills); Addressing Unconscious Bias – Basic Awareness in the Workplace (Screenskills)

Education

1st Class BA (Hons) in Film Production – University of Salford (2019-2022); A Level Music Production – Cirencester College (2019); BTEC Media Production (Distinction*) – Cirencester College (2019)