

# JEMIMA WAKELIN

## RUNNER/POST-PRODUCTION RUNNER



07443641980



contact@jwakelin.co.uk



Bristol

Recent film graduate with hands-on experience across multiple production roles on student films. Adaptable and organised, with strong communication and technical skills. Eager to support production teams in an entry-level runner role and contribute to high-quality film and TV projects.

### KEY SKILLS

Organisation  
Working under pressure  
Problem-Solving

Taking initiative  
Teamwork and Communication  
Attention to detail

Full UK Driving licence (Over 21)  
Microsoft Office Software  
Adobe Creative Cloud

### INDUSTRY EXPERIENCE

#### **Runner** - *Films@59, July 2018*

A weeks work experience where I provided support for the editors, handling errands and client requests. Gained insight into post-production workflows and developed an understanding of professional production support.

#### **Boom Operator/Runner** - *Woven Films, August 2018*

Assisted with sound recording and general on-set support for a spoken-word film series. Learned foundational technical skills in sound and camera operations, and adapted to daily production needs.

### STUDENT FILM PROJECTS

#### **'The Heath'** - *Runner/Art Department, July 2024*

Supported production as a runner, BTS photographer, art team member, and set dresser.

#### **'I am a Woman'** - *Runner, April 2024*

Supported pre-production, testing, and transporting all rental kit.

#### **'Daughters of Silence'** - *Runner/Extra, April 2024*

On-set runner and featured as an extra in a crowd scene.

#### **'A Trip Down Memory Lane'** - *Runner, March 2024*

Assisted production teams as an on-set runner for exterior shoot days, and also served as a second boom operator.

#### **'Sanctuary'** - *Editor/Data Wrangler/Sound Recorder, Feb-July 2023*

The primary editor, data wrangler, and sound recorder on set, also assisted the art department set up and strike sets.

#### **'The Teacher'** - *Production Manager/Art Department, Feb-May 2023*

Managed crew, organized schedules, and ensured the project stayed on track from pre-production to post-production, I also assisted the art department in both pre-production and set up.

#### **'Hold It Together'** - *Runner/Boom Operator, April-May 2023*

Provided on-set support as a runner and assisted in sound recording.

### OTHER WORK EXPERIENCE

#### **Marketing Executive** - *UK Beach Tour, May-Oct 2024*

Managed social media, grew the UK Beach Tour's digital presence, and created video/photo content at competitions. Filmed and edited highlight reels, enhancing online engagement and brand visibility.

#### **Bar Staff** - *The Sportsman & Annexe Pub, July 2022-Sept 2024*

Developed customer service skills in a fast-paced environment, adapting to varied tasks and maintaining focus under pressure.

#### **Campus Sport Assistant** - *SportBU, Oct 2022-May 2024*

Facilitated social sports sessions, assisted with event publicity, and captured media for social media.

### EDUCATION AND TRAINING

#### **BA Film** - *Bournemouth University, 2021-2024*

First-Class Honours (72.65%). Relevant coursework in editing, production design, and collaborative filmmaking.

References available at request

GDPR - This CV may be kept on file and distributed for employment purposes