

Amy Howlett

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Education

2021 – 2024: UNIVERSITY OF EXETER, Exeter

BA Undergraduate Degree: Art History & Visual Culture and English (1st)

2012 – 2020: CHELTENHAM LADIES' COLLEGE, Cheltenham

2020: A Levels: English Literature (A), History of Art (A), Religious Studies (A), Theatre Studies [Higher Level IB stand-alone] (7 – A* equivalent)

2018: GCSEs: English Literature (A*), Music (8), Drama (8), Religious Studies (A), Geography (A), Biology (A), English Language (6), French (B), Mathematics (5)

2005 – 2012: AIRTHRIE SCHOOL, Cheltenham

Production Experience

- November 2024: Attended the London Film School's Script Supervision & Continuity Workshop, ran by Helene Oosthuizen

- Learned details of what it's like to be a script and continuity supervisor
- Learned how to make Timing sheets and Breakdown sheets before production, and how to make a Tramline Script for editors to see, and the types of software that script supervisors use to make their notes (Scriptation, SriptE, Peter Skarratt)
- Learned how to be observant and attentive to continuity issues when filming on set, as well as the level of communication involved with different departments in production

- March – June 2024: Was Radio Presenter and Programmer for University of Exeter's student-run Radio Broadcasting station XpressionFM

- Was trained to use the broadcasting equipment and Myriad radio software by a member of XpressionFM before being approved to have my own show
- Curated a playlist of songs to play for each episode of the show and would upload them to the Myriad library system, queue them for the time the show was scheduled, and write a script for the show beforehand
- Learned how to balance the sound levels of the presenter microphone and the music output
- Learned how to confidently speak live on air and act quickly if problems occurred

- January – March 2023: Was Lighting Assistant and Sound Assistant for University of Exeter's production of *Bandstand in the Northcott Theatre*

- Helped prepare the stage by assisting with rigging lanterns securely, under the Lighting Designer's instructions
- During the performances, was in charge of actors' battery-operated microphones
- Learned how to connect mics to the sound system, notice if there was a fault and how to fix them by either: adjusting the microphone on their face, checking the battery level, checking if it had been accidentally muted on the battery-pack itself, or checking the antenna
- Learned how to quickly change mics on actors in-between scenes, making sure the mics were securely attached to the clothes, as well as being a friendly face and staying calm during time constraints

- November – December 2022: Was Lighting Designer, Operator, Programmer and Rigger for University of Exeter's Shakespeare Production of *Timon of Athens* at Exeter's Historic Guildhall

- My responsibilities included making a list of the types of equipment needed, calculating how much the Shakeco society could afford the equipment with their budget, and designing the layout of the equipment in the venue, since the Guildhall is not normally used as a theatre space
- Programmed and operated on ETC software
- Learned how to act quickly when lighting problems would arise or cues went wrong

- August 2022: Was Lighting Designer, Operator and Programmer for University of Exeter's 'Footlights Society' Musical Show Choir at the Edinburgh Fringe Festival

- Programmed and operated on ETC software under strict time conditions, since there were Edinburgh Fringe shows back-to-back
- Worked within a team, making sure that the Director's requirements were fulfilled, whilst also having a lot of creative input

- February 2022: Was Lighting Designer, Operator and Programmer for University of Exeter's 'Footlights Society' Musical Show Choir at the Exeter Phoenix Theatre

- Programmed and operated on ETC software
- Worked within a team, making sure that the Director's requirements were fulfilled, whilst also having a lot of creative input

- August 2019: Attended the National Youth Theatre backstage program on a three-week residential course in Kent

- Worked within a team of young people from the age of 16 – 25 to learn about Lighting operating, programming, designing and rigging
- Worked within a team for a theatre production at the end of the course
- Learned how to rig lanterns in a theatre, operate and program on a professional lighting desk with ETC software, and how to think creatively and practically about ideas for designing

- July 2018: Attended Young Film Academy, a residential film-making course for one week

- Working within a team
- Learning skills about film production

Other Experience

July 2023: Employed at Cook'n Saj in Paris, France as Waitress

- Responsibilities were to take orders from customers, serve food, clear away dishes, clean and lay tables, and add garnishes to dishes
- Working within a team in a high pressure, busy environment and responding to the Manager's orders
- Talking to customers – often in French, but mostly in English – in a friendly manner and creating an inviting atmosphere, which sometimes included tackling language barriers since tourists who did not speak either English or French would visit

July – September 2021: Employed at The Mill Inn in Withington, UK as Waitress

- Responsibilities were to take orders from customers, serve food, clear away dishes, clean tables, mop floors and dust rooms
- Working within a team and responding to the Manager's orders

September – November 2020: Employed at CHB Global/Medical as Office Junior Temp

- Working in a professional environment and learning etiquette of the professional workplace
- Developing communicative skills such as working with colleagues, answering phone calls and emails for the company
- Part of responsibilities were calling different companies and pitching the company's COVID-19 tests as products to be sold
- Tackling multiple tasks per day
- Learning how to use software 'Trader' for analysing data
- Taking photos of IT equipment, putting them through Photoshop software (on automatic 'clean-up' of photos) to be ready for use when the company sells products on eBay
- Using Excel spreadsheets to show when certain products are ready to be listed on eBay