

# Jade Emma Smith

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## Profile

Motivated, fun and enthusiastic individual seeking Researcher roles in the TV and film industry. I offer a range of valuable skills such as working with high-end talent, sourcing potential contributors for a medical show using social media, finding people with fascinating stories for a new series, researching to find props for specific periods as well as office and admin experience. Eventually, I would love to become a Producer. I am happy to relocate for work and have a base in London, Bristol, Sheffield and Cardiff.

## TV and Film Experience

- *Crufts 2025 | Runner | Passion Pictures | March 2025*
- *Silent Witness | Floor Runner | BBC | February 2025*
- *National Lottery's Big Night of Musicals | Costume Runner | Ginger Owl Productions | January 2025*
- *HSBC Advert | Runner | GH05T LTD | October 2024*
- *Paralympics GB Homecoming | Artist Liaison | Ginger Owl Productions | September 2024*
- *Retreat – Short Film | Production Assistant | August 2024*
- *All That Glitters - Short Film | Clover Fox Films | Runner | August 2024*
- *Masterchef Auditions | Shine TV | Runner | June 2024*
- *Olympics 'Kit Out' 2024 | Little Dot Productions | Researcher | June 2024*
- *Birmingham Pride x HSBC | GH05T LTD | Runner | May 2024*
- *Costa Coffee Social Media Campaign | Untold Fable | Runner | March 2024*
- *Sky Sports x Boots | Runner | March 2024*
- *Production Assistant | Shine TV | September 2023*
- *Joan | Snowed In Productions ITV | May 2023*
- *Resorts World Promo | The Gate Films | Runner | February 2023*
- *Phoenix Rise | BBC | Base Runner | June – December 2022*
- *Commonwealth Games 2022 | Sunset + Vine | Runner | July 2022*
- *Homes Under the Hammer | Lion TV | Runner | June 2022*
- *Commonwealth Games Advert | Spark Media | Location Marshall | May 2022*

- *Verisure Advert | Its Spark Media | Runner | May 2022*
- *Resorts World Promo | The Gate Films | Runner | April 2022*
- *Unbeatable | 12 Yard | Casting Researcher | April 2022*
- *Christmas at Mistletoe Farm | Mirrorball Films | Runner | March 2022*
- *Boomerang | Pocket Pictures LTD | Runner | March 2022*
- *Today At The Caravan Show | Daisybeck | Runner | February 2022*
- *The Apprentice | NKD TV | Runner | February 2022*
- *Momentum Bikes | Runner | September 2021*
- *All That Glitters | Twenty Twenty Productions | Runner | August 2021*
- *Love Struck High | Studio Lambert | Chaperone | July 2021*
- *BBC 3 | Common Story | Researcher | July 2021*
- *York Witches Society | Horror Films LTD | Art Department Runner | June 2021*
- *Birmingham Dance Festival | Motive Dance Company | Runner | April 2021*
- *The Colour Room | Universal Studios | Art Department Runner | April 2021*
- *The Bad Skin Clinic | Full Fat TV | Researcher | March 2021*
- *Bake Off the Professionals | Love Productions | Runner | March 2021*

## Other Media Experience

- My podcast 'Confusion x Embarrassment + Frustration = Dyscalculia' talking to others who also have Dyscalculia.
- Documentary about Autism and how it portrays itself differently in my two brothers called Two Brothers – One Diagnosis?
- Media Press placement in Poland writing short, medium and long descriptions for TV shows.
- J'AIME magazine – helping with social media and creating my own two- page story thanking people for their help during the pandemic.
- Greatest Hits Radio – interviewing people around the UK for the Cities of Sound project.

## Work Experience

- Previous jobs - teaching assistant, exam invigilator, special educational needs co-ordinator (SENCO), retail and hospitality.

## Education and Training

- British Sign Language (BSL) beginner's course.
- Albert Sustainable Production Development.
- Create Central Bootcamp for Future Development in TV for Researchers.
- Create Central Bootcamp for the Commonwealth Games 2022.
- Create Central Bootcamp for Runners, Researchers and Production Co-ordinators.
- Masters in Media Production at Birmingham City University.
- Bachelor of Science degree in Social Policy at the University of Salford.

## Interests

- Watching a variety of different genres in TV shows and films.
- Listening to a variety of podcasts.
- Attending music festivals, theatre productions, comedians and ghost tours.
- Travelling.
- Attending local screenings for productions such as Joan, This Town, Phoenix Rise and Ricky, Sue and a Trip or Two.
- Volunteering at Birmingham Flat Pack Festival.

**GDPR - This CV may be kept on file and distributed for employment purposes.**

**References on request.**