

# Caitlin Jayne Briggs

---

## Caitlin Jayne Briggs

+44 7925 049888  
caitlinbriggs1@aol.com

---

---

### About Me

I am a recent graduate looking for a trainee position within the production team. I have a proven track record of being very well organised and working well in a high stress environment. I would love the opportunity to transfer and develop my skills further in a production environment.

---

---

### Industry Experience

---

#### The Rizzness / Production Designer (Student Short Film)

JANUARY 2024 - MAY 2024

#### Maggie / Sound Designer (Short Film)

SEPTEMBER 2023 - DECEMBER 2023

#### Vulnerability / Sound Designer & Script Editor (Documentary Short)

SEPTEMBER 2023 - DECEMBER 2023

#### Don't Forget to Smile / Sound Designer (Student Short Film)

APRIL 2023 - MAY 2023

#### Miles Ahead / Production Runner (Feature Film)

JUNE 2022 (Dailies)

---

---

### Experience

---

#### Lastminute.com London Eye / Hospitality Team Leader

MAY 2024 - OCTOBER 2024

- Hiring, training and managing new staff to proficiently perform to a high standard
- Organisation of Calendars and updating for new meetings, events and any Points of Interest

#### Lastminute.com London Eye / VIP Host

MAY 2022 - MAY 2024

- Delivering bespoke experiences catered to guests interests while managing drinks distribution and delivering a tour for up to 18 people

#### Tesco / DOTCOM Personal Shopper

NOVEMBER 2019 - JUNE 2021

---

---

### Education

---

#### Kingston University / Filmmaking BA (Hons)

SEPTEMBER 2021 - JULY 2024

#### South Essex College / UAL Creative Media Production Level 3 Extended Diploma

SEPTEMBER 2019 - JUNE 2021

---

**Training Schemes &  
Certificates**

---

**3rd AD Skills Bootcamp / All Spring Media**  
NOVEMBER 2024 - DECEMBER 2024

**Practical Accredited (Childrens) Regulations Training / The City &  
Guilds**  
NOVEMBER 2024

**Green Steward Training / Greenshoot**  
SEPTEMBER 2024