

CLAIRE THOMPSON

Production Manager / Production Supervisor

M: 07711 710 415 E: tomoclaire@hotmail.com

Bases: London and the Southeast / Hull, East Yorkshire / Coventry, Midlands

Supplementary Member: Production Guild of Great Britain

Production Roles

PRODUCTION SUPERVISOR <i>Trigger Point 4</i>	HTM Television June 2025 – Sep 2025	Line Producer: Clare Pearce Producer: Kristian Dench
PRODUCTION SUPERVISOR <i>Trigger Point 3</i>	HTM Television Dec 2024 – May 2025	Line Producer: Clare Pearce Producer: Kristian Dench
PRODUCTION MANAGER <i>Anonymous</i> Short Film	ThirtyOne2526 Limited Sep – Oct 2024	Show Runner: Nathalie Pownall Producer: Chantelle de Carvalho
PRODUCTION MANAGER (LONDON UNIT) <i>How to Get to Heaven from Belfast</i>	Hat Trick Productions July – Sept 2024 (Dailies)	Co-producer: Alison B Matthews Line Producer: Alex Boyd Prod Manager (Belfast Unit): Amy Moore
PRODUCTION MANAGER <i>Crop Circle Farm</i> Short Film for UK rapper Nines.	Ice City Films Aug – Sep 2024	Exec Producer: Yara Shaikh Producer: Josh Bridges
PRODUCTION SUPERVISOR <i>Comedy School</i> Pilot Episode	Tiny Speck Productions / Nest Productions June – July 2024	Line Producer: Lucy Jack Producer: Omid Djilili
PRODUCTION MANAGER <i>Trigger Point 2</i> Series 2, All episodes	HTM Television Dec 22 – June 23	Co-prod: Alison Matthews Producer: Mat Chaplin
ASSISTANT PRODUCTION COORDINATOR <i>Cormoran Strike: The Ink Black Heart</i> Series 5	Bronte Film and TV Feb 2024 – May 2024	Co-Prod: Rhian Griffiths Production Manager: Kizzy Dhaliwal
Step-Up to Production Manager in Film	ScreenSkills Dec 2021	Trainer: Addie Orfila

Experienced in:

- Cast CANs, Special Stipulations and Contracts
- Budgeting – additional, locations
- Hours and overtime tracking, reviewing & approving timecards
- Albert coordinator
- Crew Contracts
- Booking crew and equipment
- Purchase orders
- Dealing with suppliers
- Knowledge of PACT / BECTU / EQUITY agreements

Skills & Qualifications:

- The Mark Milsome Foundation - Film and TV Online Safety Passport Course (July 2024)
- PACT / Equity Agreement for Production Management (PGGB) (Nov 23)
- Albert Sustainable Production Training (May 2022)
- BECTU Creative Industries Safety Passport (January 2022)

Software:

- Movie Magic Scheduling
- Movie Magic Budgeting
- Excel
- Sync-on-set
- Setkeeper
- EzyPO
- Miss Moneypenny
- TeamEngine
- Airtable

1st Assistant Director

Biscuitland June 2022 Short Film – BAFTA nominated	Channel 4 / Fremantle	Line producer: Sam Frith Director / Producer: Jon Rolph
Eastenders <i>16 Episodes</i> May 2006 – March 2007	BBC	Producer: Lorraine Newman PM: Kate Beeston
Coming Up 4 Episodes Aug- Nov 2005	Channel 4 IWC Media Touchpaper Television	Producer: Clive Brill Line Producer: Mary Hare
Judge John Deed Series 5, Episode 6 June – Aug 2005	BBC	Producer / Director: GF Newman Line Producer: Alison B Matthews
Cut Sleeve Boys Feature Film P/ups November 2004	Rice is Nice Productions Fortissimo Films	Prod: Chowee Leow / Ray Yeung Line Prod: Celia Duval

Programme Scheduler

Eastenders July 2006 – Feb 2007	BBC	Line Manager: Kayla Miller
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2nd Assistant Director

The Baker <i>Feature Film</i> March – May 2006	Picture Farm Grandville Pictures	Prod: Adrian Sturges / Damian Lewis LP: Andrew Litvin 1 st AD: Nic Jeune
Judge John Deed <i>(Series 5. Ep 1-5)</i> Dec 04 – June 05	BBC	Prod: GF Newman LP: Alison B. Matthews
Judge John Deed <i>(Series 4. Ep 1-6)</i> Feb – Oct 2004	BBC	Prod: GF Newman LP: Alison B. Matthews
Mersey Beat <i>(Series 3. Episodes 1-8)</i> April – Nov 2002	BBC	Prod: Kay Patrick LP: Alison B. Matthews

Prior to 2002, worked on many other productions, beginning my career as a Floor Runner in 1996 then moving up to Locations Assistant and 3rd AD in 1997.

Education

BA Drama and Theatre Arts. Goldsmith's College, University of London.

References available on request.

GDPR STATEMENT: THIS CV CAN BE KEPT ON FILE AND SHARED FOR EMPLOYMENT PURPOSES