

# Natasha Lauder

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## POST PRODUCTION COORDINATOR / ASSISTANT

Looking to make a contribution to the film and television industry with a great enthusiasm for the craft and hands on experience gained from working in Post Production primarily, and Production for several years. Experience from working for Film 4, Sky, HBO and the BBC, paired with a desire to continue to improve my knowledge and my skill set; allow me to work capably and comfortably in both Post and Production at a coordinator level.

I am an enthusiastic, friendly, hard worker who always comes to work with a smile on my face. I am equipped to deal with multiple tasks at once; and very good at prioritising deadlines. I have excellent communication skills and am a committed team player.

## PROFESSIONAL EXPERIENCE

DATE	PRODUCTION	ROLE	COMPANY
SEP 2014 – JUNE 2015	STRIKE BACK SERIES 5 (TELEVISION DRAMA)	ASSISTANT POST PRODUCTION COORDINATOR	HBO / SKY LEFT BANK PICTURES
MAY 2014 – SEP 2014	STRIKE BACK SERIES 5 (TELEVISION DRAMA)	UK PRODUCTION COORDINATOR	HBO, SKY LEFT BANK PICTURES
MAR 2014 – JULY 2014	STRIKE BACK SERIES 5 (TELEVISION DRAMA)	ASSISTANT POST PRODUCTION COORDINATOR	HBO, SKY LEFT BANK PICTURES
NOV 2013 – MAR 2014	PRAMFACE SERIES 3 (TELEVISION COMEDY)	POST PRODUCTION COORDINATOR	BBC LITTLE COMET
FEB 2013 - OCT 2013	STRIKE BACK SERIES 4 (TELEVISION DRAMA)	POST PRODUCTION RUNNER	HBO, SKY LEFT BANK PICTURES
JAN 2013 - FEB 2013	THE SELFISH GIANT (FEATURE FILM PICK UPS)	PRODUCTION ASSISTANT	FILM 4 / BFI
NOV 2012 - DEC 2012	CORONATION STREET (SERIAL DRAMA)	LOCATION RUNNER	ITV
AUG 2012 - NOV 2012	THE SELFISH GIANT (FEATURE FILM)	PRODUCTION ASSISTANT	FILM 4/BFI

## RELEVANT SKILLS

### POST PAPERWORK DELIVERY

Proficient in delivering post production paperwork to a variety of broadcasters including HBO, Sky and BBC, using Scenechronize, Silvermouse and P4A. Well versed in completing compliance documents for both drama and comedy.

### MUSIC CLEARANCES

Can comfortably work under pressure to clear music; both under broadcasters' blanket agreements and also clearing tracks for US DVD & DTO.

### POST PRODUCTION SCRIPTS

Skilled at transcribing post production scripts, including music cues, often to a tight deadline.

### ADR

Efficient at scheduling and coordinating ADR

### OTHER RELEVANT SKILLS

Experienced working in a production office, recently working as the UK Production Coordinator on Strike Back. I am proficient in the contracting process for both cast and crew; international shipping; coordinating cast and crew movement internationally; diary management of senior crew and many other general production office requirements. Full understanding of the on set process and all associated paperwork including call sheets, continuity scripts & shooting schedules. Can work capably under pressure and to tight deadlines.

## EDUCATION

**BA (HONS) Upper Second Class Degree FILM AND TELEVISION PRODUCTION 2008 - 2011**

**2006 - 2008 BECKFOOT SIXTH FORM**

#### A LEVELS

- ENGLISH LANGUAGE **A**
- ENGLISH LITERATURE **A**
- MEDIA **B**
- PHILOSOPHY **B**
- ART **C**

**2004 - 2006 BECKFOOT SCHOOL**

**11 GCSEs - 7 'A' GRADES (INCLUDING ENGLISH & SCIENCE) 4 'B' GRADES (INCLUDING MATHS)**

## INTERESTS

TELEVISION  
LITERATURE  
FASHION

NEW MEDIA  
MUSIC  
MAGAZINE JOURNALISM

CINEMA  
CREATIVE WRITING  
BLOGGING

## REFERENCES

### BECKY PAGE – POST PRODUCTION SUPERVISOR

**MOB:** 07968829080

**EMAIL:** [becky.film@gmail.com](mailto:becky.film@gmail.com)

### NICKI MOUSLEY - POST PRODUCTION SUPERVISOR

**MOB:** 07977502569

**EMAIL:** [nickymousley@googlemail.com](mailto:nickymousley@googlemail.com)

### CATHERINE GOSLING FULLER – PRODUCER

**MOB:** 07956954005

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