

# MAGGIE WEBSTER-SHADBOLT

SHE/ HER - NEW ZEALANDER BASED IN LONDON UK

## EXECUTIVE ASSISTANT/ SCREEN PRODUCTION/ SCRIPT SUPERVISING

I'm a New Zealand Film and TV professional with more than six years experience on more than 35 International and local New Zealand screen projects. Specialising in General Production, Script Supervising, Script Coordinating, Cast Coordinating and Travel and Accommodation Coordinating. In between my film and television contracts, I have worked in administration as both an executive assistant and administrator. Supporting chief executives and other senior management across the private and public sector. As well as working within the New Zealand market I also have experience coordinating with International markets

### EXPERIENCE

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#### Showrunner's Executive Assistant - Chief of War S1 (Fifth Season NZ LTD)

AKL NZ, July - August 2024 (6 Weeks) - Pick Ups  
Auckland, Jan 2023 - August 2023 (7 Months) - Main Shoot  
Chief of War is an upcoming TV Series for Apple TV co-created and starring Jason Momoa about the unification of the Hawaiian Islands from an indigenous perspective.

#### Script Supervisor - Shortland Street (South Pacific Pictures)

AKL NZ July 2023 - July 2024 (1 year)  
Shortland Street is a New Zealand's longest-running drama/ soap opera first broadcast on TVNZ 2 on the 25 May 1992 (being broadcast continuously for over 8,000 episodes and 32 years). I felt so blessed to be employed in the television industry during the entire 2023 WAG/ SAG strikes. It was also a great experience to learn how to work in fast turn around television. Script Supervising on over 100+ episodes of the show within the space of one year.

#### Executive Assistant TO CEO, Partners, CSO & GM - Special Group

AKL NZ, March 2022 - Jan 2023 (8 Month Maternity Cover)  
New Zealand's leading independent creative company for the world's most ambitious brands. With offices in Auckland, Sydney, Melbourne, LA, Wellington, London and New York. I supported the founders and partners at Special with both local and international business. As well as working alongside the New Zealand Chief Strategy Officer and New Zealand General Manager.

#### Office Administrator - Rocket Lab

AKL NZ, Sep 2021 - March 2022 (7 Month Maternity Cover)  
Yes an actual international Space Company hired me during a Covid-19 Lockdown. Ask me about it.

#### Trainee Script Supervisor/ T&A PA/ Office PA - LOTR: The Rings of Power S1

AKL NZ, 2020-2021 (1 year) - Main Shoot

### EDUCATION & TRAINING

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Diploma in Film & Television Production  
The New Zealand Film School (2017)

### TRAINING


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- Share the Knowledge NZ -  
2021 Production Coordinators Course
- SPADA NZ / WIFT NZ -  
2021 & 2020 Producers Training Course
- NZ Screen Industry Guild -  
2021 Peter Skarratt Script Supervising Course
- Screen Skills NZ -  
2021 Script Supervising Course

### CONTACT


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 London, UK (Avalible to Travel)