

## **Helen Langley**

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07515102553

Experienced Producer with 10+ years' demonstrated experience in the CGI/VFX industry. I am self-motivated, a good communicator and committed to meeting deadlines. I am looking for a varied and challenging role in a fast-paced creative environment.

### **Skills & Software Experience**

- Visual Effects (VFX), Animation, Motion Graphics, Photography/Stills & Video Production
- Project Management
- Budget Management
- Client Relationships
- Website Project Management
- Microsoft Office
- Project management/tracking software including Trello, Shotgun and Filemaker Pro
- Basic knowledge of 3D software including Maya

### **Employment**

#### **THE THIRD FLOOR INC.**

##### **Line Producer**

Apr '22 – Apr '24

- Managing the project schedule end-to-end with support from the Production Manager
- Preparing bids for new work
- Providing regular financial reports and forecasts to Management
- Assigning resources to projects, with support from the Casting Manager

#### **NVIZ VFX**

##### **VFX Line Producer**

Jun '18 – Apr '22

- Creating, implementing and running the project schedule
- Working closely with the VFX Supervisor to ensure deadlines are met within budget
- Preparing bid packages for outsource vendors with support from the Production Coordinator

##### **Senior Production Coordinator**

Oct '17 – May '18

- Coordinating the flow of information between departments to ensure that artists understand their schedule of work and that clients' needs are met and understood.
- Managing the workflow database (Shotgun) to ensure that shot status is up-to-date.

## **BRAND EVENTS**

### **Marketing Project Coordinator – Fast & Furious Live**

Nov '16 – Sept '17

'Fast & Furious Live' is a global touring arena show based on the film franchise

- Working closely with legal team to ensure necessary clearances were obtained for marketing materials
- Overseeing the company website, liaising with web design team and other third-party service providers, coordinating online content including graphics and copy
- Working with the Marketing Director and Universal Studios' Brand Development team, tracking progress of assets and approval status

## **STUDIO PRIVATE**

Freelance Producer

Sept '16 – Oct '16

## **UNION VFX**

Production Coordinator

Dec '14 – July '16

## **ATLANTIC PRODUCTIONS**

Production Coordinator

June '14 – Dec '14

**VARIOUS** - Prime Focus, Proof Inc, Double Negative, The Third Floor Inc (Film)

**VFX Artist**

Nov '12 – June '14

## **Education and Qualifications**

2007-2010                      University of York – *BA Hons. History of Art (Certificate 2:1)*

Jan '11 – April '11            Escape Studios, London, UK – *3D Character Animation*

At Escape I studied the art of character animation, involving artistic observation, character physics, timing and weighting. I also learnt how to storyboard a sequence and animate dialogue using Maya.

**References available upon request**