

# ALEX BARTLETT

Aspiring AD, seeking Production opportunities

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Hi, I'm Alex. My skills are spearheaded by my **excellent communication** and ability to **build rapport** with people. I also have great experience in working across departments and I am **highly adaptable**.

My efficient and pragmatic manner will be of use to any member of crew on set, and I hope to be an asset to make everyone else's lives easier. I am an aspiring AD, with desire to learn the ropes in multiple production departments.

I will bring a well-tuned eye of scripts (from multiple acting roles) to assist in script management, as well as to help make clients and talent feel comfortable and happy.

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## RELEVANT PRODUCTION EXPERIENCE

### 1ST AD - SMALL CONTENT SHOOTS

- endota Spa Retreat - Byron Film, Online Retreat Series
- endota Spa Mothers' Day Campaign - Byron Film, TVC
- endota Spa Mothers' Day Campaign - Byron Film, Stills
- RE.SET Recovery - Digital Ads

### ASSOCIATE PRODUCER

- The Gathering - Short Film, Dir. Rebecca O'Brian
- Pill Testing Australia - TVC, Dir. Dylan Harrison

### WRITER/ PRESENTER

- Replay Digital Live Stream - Live music Facebook shows
- EE (London), Social Media Content and Key Partnerships

### PRODUCTION ASSISTANT

- Matt Corby 'If I Never Say a Word' - Music Video, Dir. Madeleine West
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## RELEVANT SKILLS - PRIOR WORK EXPERIENCE

### EVENTS COORDINATOR

*Redgate Software | Mar. 2023 - present*

- Time management, stakeholder management, producing B2B events

### FESTIVAL COORDINATOR

*Flickerfest Academy® Qualifying Short Film Festival | Oct. 2022 - Mar. 2023*

- Pre-production: liaising with producers to deliver on time, planning the 10 day festival, accommodating talent, crew and guests with travel and expenses.
- On site production management. partner liaison and filmmaker relationship

### PRODUCER AND PRESENTER

*Byron Film | 2019 - 2021*

- My role was varied in a small team; AD, PA, runner, assistant. Managing a team on location, whilst managing the client's expectations on big budget shoots.
- Pre and post production - transport, locations, call sheets, bookings

### MARKETING + PR MANAGER (CONTRACT)

*Byron Bay International Film Festival | Aug. - Nov. 2019*

- Team management and communication to deliver many moving parts of pre and during
- Writing press releases and contacting national media to report on our stories
- Online content production, including editing, presenting and talent liaison

### SENIOR SOCIAL MEDIA EXECUTIVE

*EE, London | Sept. 2014 - Oct. 2016*

- Following up on delivery of advertising campaigns with world-leading agencies (such as Saatchi & Saatchi)
- Creative vision and communication to create organic content and vision of ad manager

### BRAND MARKETING GRADUATE

*EE, London | Sept. 2014 - Oct. 2016*

- Highly adaptable: I worked in four departments over two years, changing and adapting to new teams and processes every six months.



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📍 LONDON | BUCKS

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## KEY SKILLS

- Highly interpersonal
- A team player
- Flexible problem solver
- Very organised
- Creative
- Great sense of humour
- Calm under pressure

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## EDUCATION

### ASSISTANT DIRECTING FUNDAMENTALS

*AFTRS | Screenworks*

*Australia | Nov. 2022*

### GEOGRAPHY + MANAGEMENT BACHELORS DEGREE

*Loughborough University |*

*2011 - 2014*

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## REFERENCES

Nicole Sullivan, Dandelion Films, (+61) 0408 280 182  
More available on request.

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## SPOTLIGHT

[Link to profile](#)