

Cerys Roberts – Production assistant/Runner

(Bristol / South West)

Email: Cerysroberts1224@gmail.com

Mob: +44 7359 193801

Full driver's licence

Summary

I'm a third year Film Production student at the University of Gloucestershire looking to get experience within the production department so I can eventually work my way up to becoming a line producer. I am highly organised and work well in a busy environment. I look forward to working on future productions and widening my experience within the industry.

Industry experience

Runner | **Love Productions** | UK | **10-14th March 2025**

- Duties included press cutting, transcribing, postal runs and sitting in on meetings.

Floor Runner | **Prisoner** | Otto Bathurst | **Binocular Productions** | UK | **26-27th March 2025**

- Work experience shadowing floor runners, locking off areas, travelling talent.

Location Marshall | **The Dream Lands** | **Sister Productions** | UK | **June 2025**

- Helping the locations department set up and locking off areas to the public.

Student Experience

Director/Writer | **Flowers** | Student film | University of Gloucestershire | UK | **April 2024**

- Casted and directed actors, bringing the production from script to screen.

Editor | **Playground for the Homebody** | Finn Bellamy | Student film | UK | **April 2024**

- Edited on Premiere Pro following the instructions of the director.

Producer | **Love Blossoms** | Yasmine Bailey | Student film | UK | **May 2025**

- Organising locations, actors, budget and crew for student short film 'Love Blossoms'.

Other Employment

Cineworld | Team member

03/2024 - current

- Manage rushes of 100+ customers with friendly, efficient customer service
- Cash handling
- Correctly follow all health, safety and sanitation procedures

Key Skills

- Microsoft office
 - Transcribing.
 - Proficient in Avid Media composer
 - Proficient in Adobe Premier pro
-

This CV may be kept on file for employment purposes