

📍 LEEDS

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HARLEY MATHEWS

RUNNER

EDUCATION

BA Hons Filmmaking

Universities -

- FAMU, Prague
- NFS, Leeds

2017 - 2020

SKILLS

- Fully Vaccinated
- Experienced in roles of leadership and working in a group capacity
- Crowd management
- Proficient with Microsoft office
- Versed in Premier Pro & AVID editing software
- Administrative skills
- Ability to take criticism and work to further develop professional skills
- Operationally equipped in film and digital cameras
- Excel in public speaking

My data may be kept on file and distributed for employment purposes.

References available upon request.

INDUSTRY EXPERIENCE

1ST ASSISTANT DIRECTOR: AMAZON PRIME, 'A SERIES OF LIGHT' (FIRELIGHT) - DEC 2020

- Handled the logistics of running the set during a COVID production and had the active role of being the liaison between director and the other department heads.
- Created and managed the shooting schedule and shot list of the shoot.

INTIMACY COORDINATOR: AMAZON PRIME, 'A SERIES OF LIGHT' - DEC 2020

- Prioritised the safety and wellbeing of actors through intense, challenging and emotionally straining scenes of a delicate nature.

2ND ASSISTANT DIRECTOR: AMAZON PRIME, 'A SERIES OF LIGHT' (LIMELIGHT) - JUNE 2020

- Created and sent out the daily call sheets in cooperation with the producer.
- Served as 'backstage manager' liaising with actors through make-up and wardrobe, relieving the 1ST AD of these duties.

WRITER/PRODUCER/DIRECTOR: CHARLES TYRWHITT COMMERCIAL - FEB 2020

- Maintained composure with an excessive workload under short turn arounds meeting deadlines and delivering in completion to client.

PRODUCTION MANAGER: AMAZON PRIME, 'A SERIES OF LIGHT' (BLACKLIGHT) - JAN 2020

- Stepped up as PM (from production assistant) after facing unforeseeable complications with previous crew.
- Coordinate multiple units moves.

DIRECTOR'S PERSONAL ASSISTANT: AMAZON PRIME, 'CARNIVAL ROW' - DEC 2018

- Liaised with different crew doing small jobs
- Brought the chief his food & beverages

CAMERA OPERATOR: BBC LIVE LOUNGE 'THE SHERLOCKS' - 2016

- Operated camera during multiple live performances

CAMERA OPERATOR: PARTY IN THE PARK FESTIVAL - 2016

- Operated camera during multiple live performances

EDUCATIONAL EXPERIENCE

Participated in 15 short films to date in various degrees since 2016

OTHER EMPLOYMENT

PERSONAL CARE ASSISTANT, PEOPLEPLUS GROUP - 2014 - PRESENT

SHOPFITTER - 2020 - PRESENT