

KEVIN BROOME

07979 156 875 | kevinjbroome@gmail.com

FREELANCE WORK

Year	Project	Producer / Contact	Format	Role
2021	Adam Ali Short Film/ Music Video - Hamoody	Prod: Hannah Stevenson Dir: Daniel McPake	Short Film/Music Video	Runner
2021	Freeda Music Video – 5am	Prod: Daniel Atherton Dir: Kevin Broome	Music Video	Camera Assistant / Director / Editor
2021	Milena Bonio Pro Bikini Athlete Training Videos	Milena Bonio	YouTube Series	Camera Operator / Editor
2020	Oi Polloi Superga Collection Promotion	Prod: Seb Beesley Dir: Steve Sanderson	Commercial	Camera Assistant
2020	Dan Whittaker Professional Golf Instructor Training Videos	Prod: Dan Whittaker Dir: Mike Sallabank	YouTube Series	Camera Operator
2019	Theta Music Video – Vagrant	Pro: Edward Cuss Dir: Dimitri Thomas	Music Video	Camera operator / Editor

ABOUT ME

I am a proactive, hardworking individual with experience in customer service, events, marketing and media creation.

I am an organised, technically minded and customer focused individual. I have strong IT and problem solving skills and possess good team work experience as well as the initiative to work well individually.

I have a full clean driving license and I'm based in Cheshire / Manchester.

EMPLOYMENT HISTORY

Whaley Bridge Accident Repair Centre

Admin Assistant | Jan 2021 - Present

- Carried out office procedures and dealt with any queries
- Dealt with customers over the phone, in person and via email
- Arranged the recovery, collection and return of vehicles
- Assisted with the invoicing and financial admin for the business

The Park Tavern

Bar Staff | Oct 2019 - Present

- Opening and closing procedures
- Providing excellent customer service and dealing with complaints in a friendly and efficient manner
- Preparing the bar for service, restocking wines and spirits

Ashfield Healthcare Communications

Account Executive | Oct 2018 - May 2019

- Delivered a range of projects from brief to completion, including meetings, conferences, digital projects and publications
- Event management and delivery
- Budget Management
- Logistics planning
- Project financial reconciliation

SKILLS AND ATTRIBUTES

- Adobe Premier Pro
- Black magic DaVinci Resolve
- Adobe After Effects
- Videographer
- Customer service
- Problem solving
- Marketing
- Event management
- Logistics
- IT / Technical skills
- Photography
- Copy writing
- Social Media Management
- Financial administration
- Colour Grading

CONTACT INFO

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Address: 51 South West Avenue,
Bollington, Cheshire, SK10 5DX

Bollington Health & Leisure

Duty Manager | Sep 2015 - Oct 2018

- Efficient and safe running of all routine centre activities
- Opening and closing procedures
- Health and safety checks
- Staff management
- Financial administration
- Plant equipment operation
- Content creation, website and social media management
- Event planning and delivery

Hallidays Accountants

Marketing and Events Executive | Jan 2015 - Jul 2015

- Assisted the Marketing Manager with key marketing deliverables
- Event planning and delivery
- Promoted services to new and existing clients
- Market research
- Website and social media content creation
- Creative writing in the form of blogs and newsletters
- Social media management

EDUCATION

Futureworks 2019-2020

Diploma in Film and TV Production

Sheffield Hallam University 2011-2014

Bachelor of Arts in Business and Marketing 2:1 (Hons)

Tytherington Specialist Science Sixth Form College

A Levels (GCE), 2009 - 2011

Tytherington High School

GCSEs, 2009

- *Geography A* - History A* - English Literature A**
- *Science A* - Physical Education A* - D & T: Product Design A,*
- *French A - English Language A - Mathematics A,*
- *Additional Science A - Religious Studies A.*

HOBBIES AND ACHIEVEMENTS

I am a fitness enthusiast, regularly going to the gym, cycling, and running, I completed my first marathon last year achieving a sub 4 hour time and raising £700 for a local charity. I am currently training for and competing in Duathlons.

I also enjoy taking part in adventure activities such as white water rafting, kayaking and skiing.