

KATY ARROWSMITH · RESEARCHER

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SUMMARY

Researcher with credits on BBC, ITV and Channel 4. Skills include: working with talent, making contributors and audiences feel at ease, logging, being detail-oriented and thorough organisation. Specialising in looking after talent and contributor welfare.

SKILLS AND TRAINING

- Car owner with a full and clean UK Driving Licence
- Location and studio experience
- Experience working with high-profile talent
- Contributor welfare monitoring
- 6+ years of admin experience
- Crowd management and dealing with the public
- 1st Aid training- 2025
- Experience in organising shoots (backstory shoots)
- Proficient in Microsoft Office and Google Workspaces
- Basic knowledge of Avid and Premiere Pro
- Data Wrangling on ShotPut Pro, logging on Timecode+ and using RIMMS for release forms
- Background checking on Lexis Nexis
- The Network 2020 participant

CREDITS

<u>Welfare Researcher</u>	Jul- Aug 2025	<u>The Great American Baking Show Season 9/4 (Love Productions)</u>
<u>Timings Runner</u>	Jun 2025	<u>Red Bull Hardline 2025 (UMTV)</u>
<u>Runner</u>	Jun 2025	<u>The Sky At Night (BBC Studios)</u>
<u>Researcher</u>	May 2025	<u>The Big Pound Shop Swap (High Rock Media)</u>
<u>Casting Researcher</u>	Apr 2025	<u>The Dog House Series 7 (Five Mile Films)</u>
<u>Junior Researcher</u>	Jan-Apr 2025	<u>Celebrity MasterChef Series 20 (Shine TV)</u>
<u>Runner (Daily)</u>	Nov 2024	<u>Dog's Behaving Very Badly (Avalon)</u>
<u>Runner</u>	Oct 2024	<u>Honesty Box (Mettlemouse)</u>
<u>Runner</u>	Aug 2024	<u>Dare to Defy (Amazon Prime)</u>
<u>Production Runner</u>	Jul 2024	<u>I Can Do It, You Can Too Series 2 (Common Story/Cbeebies)</u>
<u>Runner</u>	May- Jun 2024	<u>Critical: Between Life and Death (The Garden Productions/Netflix)</u>
<u>Timings Runner</u>	Jun 2024	<u>Red Bull Hardline 2024 (UMTV)</u>
<u>Runner</u>	May 2024	<u>Special Forces: World's Toughest Test (Minnow Films/FOX)</u>
<u>Welfare Researcher</u>	Jan- Mar 2024	<u>Bake Off: The Professionals Series 9 (Love Productions)</u>
<u>Runner</u>	Jan 2024	<u>Married At First Sight advert (4 Creative)</u>
<u>Runner</u>	Nov 2023	<u>TrueLove Advertisement (4 Creative)</u>
<u>Welfare Researcher</u>	Jun-Nov 2023	<u>The Great Pottery Throw Down Series 7 (Love Productions)</u>
<u>Timings Runner</u>	Jun 2023	<u>Red Bull Hardline 2023 (UMTV)</u>
<u>Talent Runner</u>	Apr-Jul 2023	<u>The Great British Bake Off Series 14 (Love Productions)</u>
<u>Talent Runner</u>	Jan-Mar 2023	<u>Bake Off: The Professionals Series 8 (Love Productions)</u>
<u>Runner</u>	Jan 2023	<u>Squid Game: The Challenge (Studio Lambert)</u>
<u>Runner/ Cover Welfare Researcher</u>	Sep- Nov 2022	<u>The Great Pottery Throw Down Series 6 (Love Productions)</u>
<u>Live VT Runner (Talent)</u>	Oct 2022	<u>The One Show- 100 years special (BBC)</u>
<u>Timings Runner</u>	Sep 2022	<u>Red Bull Hardline 2022 (UMTV)</u>
<u>Talent PA</u>	Jul/Aug 2022	<u>The Great American Baking Show Season 6/1 (Love Productions)</u>
<u>Talent Runner</u>	Jul 2022	<u>The Great American Baking Show: Celebrity Holiday Edition (Love Productions)</u>
<u>Talent Runner</u>	Jul 2022	<u>The Great Christmas Bake Off 2022 (Love Productions)</u>
<u>Talent Runner</u>	Jun/Jul 2022	<u>The Great Celebrity Bake Off: Stand Up To Cancer (Love Productions)</u>
<u>Talent Runner</u>	Apr- Jun 2022	<u>The Great British Bake Off Series 13 (Love Productions)</u>
<u>Runner</u>	Apr 2022	<u>Married At First Sight UK Series 2 (CPL Productions)</u>
<u>Talent Runner</u>	Jan- Mar 2022	<u>Bake Off: The Professionals Series 7 (Love Productions)</u>
<u>Runner</u>	Nov 2021	<u>Festival of Remembrance 2021 (BBC Events)</u>
<u>Runner/Logger</u>	Oct 2021- Jan 2022	<u>Celebs Go Dating Series 10 (Lime Pictures)</u>
<u>Runner</u>	Sep/Oct 2021	<u>Compare the Market- Digital AD (Youngest Media)</u>
<u>Runner</u>	Sep/Oct 2021	<u>Walk The Line Producer Auditions (Lifted Entertainment)</u>

<u>Runner</u>	Sep 2021	<u><i>The Great Christmas Bake Off 2021 (Love Productions)</i></u>
<u>Runner</u>	Sep 2021	<u><i>BBC Proms 2021 (Livewire Pictures)</i></u>
<u>Talent Runner</u>	Jul/Aug 2021	<u><i>Junior Bake Off Series 7 (Love Productions)</i></u>
<u>Runner</u>	Jun 2021	<u><i>Paul Sinha's TV Showdown (Livewire Pictures)</i></u>
<u>Rig Runner</u>	May 2021	<u><i>The Great British Bake Off Series 12 (Love Productions)</i></u>
<u>Studio Runner</u>	Apr/May 2021	<u><i>Moneybags pilot (Youngest Media)</i></u>
<u>Runner (Dailies)</u>	Dec 2019- Dec 2020	<u><i>Britain's Got Talent Series 14- semi finals and finals, auditions, producer tour and Christmas show (Thames)</i></u>
<u>Runner (Daily)</u>	Feb 2017	<u><i>Ray & Liz (2017) dir. Richard Billingham- feature film</i></u>

EXPERIENCE

October 2017 – 2024

Audience Manager - Applause Store

Role varies between office-based researching, guest and crowd management, ticket issuing, ticket sorting and studio ushering. This includes liaising with and serving the general public, leading a small team of 2- 10, training new staff, addressing complaints, issue resolution, checking identification, booking in guests on app systems and turning away audience when at venue capacity. High attention to detail whilst sorting 10,000s of tickets per show and working in high-pressure environments getting the audience seated and ready in the studio before and during live TV recordings.

June 2016 – December 2023

Clerical Support and Admin Bank Staff - (NHS) Kettering General Hospital

Duties predominately consist of pulling medical records for outpatient clinics, filing records and paper filing, archiving, using specialist patient systems, scanning patient records into new online systems and quality checking work.

EDUCATION

Sept 2017- June 2020

University of Hertfordshire

1st Class BA (Hons)- Film and TV Production

REFEREES AVAILABLE BY REQUEST • THIS CV MAY BE KEPT ON FILE & DISTRIBUTED FOR EMPLOYMENT PURPOSES