

Nicole D-B

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Full clean drivers licence · Bristol/London

KEY COMPETENCIES

Knowledge of legal policies
Troubleshooting
Interpersonal skills

Script Writing
Pitching Stories
Minute-taking

Writing flair
Excellent communication
Basic editing skills

PROFESSIONAL EXPERIENCE

Married to Evil

January 2024

Arrow Media

Researcher

Requirements:

- Sourced stories in batches to send through to commissioner
- Conducted thorough background checks on contributors
- Organised and managed a database of storylines with codes and colour coordination

Crimewatch Live

September - October 2023

BBC Studios

Researcher

Requirements:

- Wrote, developed and pitched stories - one of which was chosen to open the series
- Handled confidential and controversial information with tact, sensitivity and diligent legal protocol
- Wrote and checked scripts for autocue and cue cards
- Maintained a large database and utilised all office administration systems including Teams and Tips

Big Beasts

September 2022 - February 2023

Plimsoll Productions for Apple TV+

Researcher

Requirements:

- Fact-checked scripts for accuracy and legal limitations
- Sourced and maintained a large database of archive
- Provided assistance to the wider team with minute taking, document circulation and shadow notes

Plimsoll Productions

February - September 2022

Runner (office + location)

Requirements:

- Maintained the cleanliness and smooth running of the office, proactively fulfilling the needs of the team
- Delivered rushes and kit quickly and efficiently in the company car
- Data wrangling on Silverstack, keeping in line with the Production Workflow
- Undertaking transport requirements for talent and equipment on location

PROFESSIONAL EXPERIENCE (PRE-TV)

The Angel Foundation (charity)

September 2020 - October 2021

Communications Manager

- Researched, budgeted, wrote and designed monthly newsletters for a subscribership of over 400k worldwide readers

Premier Communications

September 2019 - March 2020

Junior Publicist

- Supported high-profile clients such as Les Misérables, Hamilton and Mary Poppins in the West End
- Organised press coverage in The Guardian, Evening Standard and on BBC Breakfast
- Arranged travel and accommodation and accompanied talent to press events
- Wrote speech scripts for Award ceremonies including the Oliviers and What'sOnStage Awards

EDUCATION

Bristol Old Vic Theatre School

September 2022 - July 2023

Drama Writing (MA)

Training included:

- Providing analysis, feedback and writing script reports
- Working closely with writers as a dramaturg
- Writing and producing over 3 short films on a tiny budget

University of Greenwich

2016 - 2019

Creative Writing and English Literature (BA)

ADDITIONAL EXPERIENCE

Bristol School of Acting

December 2023

Workshop Leader

- Led a group of 22 first-year university students through a 2-day 'Rapid Write' devising workshop

Bottleyard Studios

December 2023

Work Experience

- Shadowed and assisted the Script Supervisor on a Drama production shoot (NDA protected)

"Nicole has been an exemplar of a working writer and script editor across the MA Drama Writing programme at Bristol Old Vic. She consistently delivered clear and concise notes on a range of material and balanced multiple tight deadlines across numerous simultaneous collaborations."

David Lane, Head of Writing at Bristol Old Vic Theatre School

Additional references available on request

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