



SUMMARY

I am creative, committed, hardworking and experienced 21 year old Runner, who has recently completed a Higher National Diploma in Creative Media Production. Recently completing a HND, I have experience using Cameras such as Sony, Canon and Blackmagic. I have great knowledge and experience using different lighting and sound equipment, and a good understanding and experience using Adobe Premiere Pro.

EDUCATION

Hertford Regional College

Higher National Diploma-100% Distinction in Creative Media Production
2021-2023

Debden Park High School/Sixth Form

GCSE- Maths, English Literature/Language, Triple Science, P.E., Geography.
2013-2018

AS-Level-Core Maths: Grade B
2018-2019

A-Levels- Psychology, Geography, P.E.: Grades C/C/C.
2018-2020

SKILLS

- Hardworking, enthusiastic and proactive in my work.
- As a college student, I was always working to set deadlines, which I never missed.
- Can manage my time well and am great at multi-tasking.
- I'm flexible in the way I approach tasks and can adapt to prioritise tasks when needed to.
- I have great written and communication skills.
- I work well under pressure both in a team and as an individual.

EMPLOYMENT

Runner-Freelance

Warner Bros Discovery:TNT Sports-National League Football
2023 - Present

- Printing off player profiles and production schedules.
- Distributing player profiles and production schedules to members of production.
- Doing teas/coffee runs for all members of production.
- Keeping production rooms/break rooms tidy at all times.

Production Assistant/Runner

World Of Wonder:Werq The World 2023 Tour-O2 Arena
2023 - 2023

- Moving boxes/equipment/resources and merchandise from storage to O2 Arena.
- Organising merchandise.
- Handing out merchandise to fans inside the arena.
- Distributing flyers to the public/ticket holders after the event.
- Randomly gifting tickets for DragCon 2024.

Customer Team Member

Co-Op:Goff's Oak
2022 - 2022

- Cash Handling.
- Problem-Solving.
- Active Listening.
- Communication.
- Adaptability.
- Taking Responsibility.
- Replenishing Stock.
- Working in a team.

Customer Service Assistant

Paradise Wildlife Park
2018 - 2020

- Cash handling.
- Problem-solving.
- Active listening.
- Communication.
- Adaptability.
- Taking responsibility.
- Replenishing stock.
- Cook and serve food & drinks.
- Working in a team.

Runner-Freelance

Warner Bros Discovery:TNT Sports-Champions League Football
2023 - Present

- Printing off player profiles and production schedules.
- Distributing player profiles and production schedules to members of production and talent.
- Doing teas/coffee runs for all members of production.
- Keeping production rooms/break rooms and studios tidy at all times.
- Looking after talent including presenters, pundits and commentators.
- Ordering and picking up food for talent and members of Production.

Production Assistant

World Of Wonder:DragCon-London ExCel
2023 & 2024

- Moving boxes/equipment/resources from storage unit.
- Distributing and organising equipment and resources across ExCel.
- Setting up booths and equipment.
- Dealing with talent requests.
- Transporting and setting up props.
- Setting up and setting down DragCon 2023.
- Running errands.
- Ordering and picking up food orders.
- Moving and organising rope barriers.
- Crowd and line management.
- Assisting talent in/out of mini-busses.
- Delivering orders to Talent and Crew.
- Assisting with visitors queries or requests.

Runner-Freelance

Warner Bros Discovery:TNT Sports-Europa League Football
2023 - Present

- Printing off player profiles and production schedules.
- Distributing player profiles and production schedules to members of production and talent.
- Doing teas/coffee runs for all members of production.

- Keeping production rooms/break rooms and studios tidy at all times.
- Looking after talent including presenters, pundits and commentators.
- Ordering and picking up food for talent and members of Production.
- Assisting the Production Manager to help the day flow smoothly.