

Having produced 16 student films, managing 200 fellow students, and instigating the first filmmaking society at university, I would be a forward thinking and confident Production Assistant in your team. I also have nearly four years on-set experience and have been trained as a Production Assistant.

TRAINING

- All Spring Media Production Assistant Training Scheme

In collaboration with Sky Elstree. Covered, production paperwork, sustainability, basic camera training, set etiquette and working practices, pitch decks and treatments

- Equal Access Network Intro to Development

Covered script reading, pitching, and editing, theatrical sales, distribution, and exhibition, and story structure and appeal.

- **Movie Magic Scheduling Course.**
- **Screen Skills E-Learning Modules.**

SKILLS

- Currently learning **Skarratt, Scriptation,** and **ScriptE**
- Competent in Excel, Premiere Pro, Final Cut Pro, and Movie Magic Scheduling

EDUCATION

University of Manchester

First Class BA History and Film Studies

EXPERIENCE

Key Production Assistant, Dark Chamber Media — *Glasshouses* — Feb-March 2024

Richard Whelan and Callum McDougall (Exec Prods), Katya Chattwell (producer), Ben Gomm (1st AD), Lawrence Whelan (Dir.) I was heavily involved with this featurette from pre to post production.

Script Supervisor, *Mirrorless* — *Red Planet Blue* — September 2023

Kitty Percy (Dir.), Adam Milligan (1st AD)

Production Designer's Assistant, *Limitless* — *Re-Birth* — September 2023

William Brooke (Dir.), Linzy Attenborough (1st AD), Sara Pinar Onder (Art). I enjoyed working more closely with the art-department across three days of night shoots and improved my ability to manage continuity with regards to set and props.

Script Supervisor, *London New Wave* — *REACH!* — July - August 2022

Katya Chattwell (producer), Jack Haynes (1st AD), Marcus Flemmings (Dir.) I was asked to script supervise for the more complicated locations but also worked as 2nd AC for the last week of shooting.

Production Assistant, *Just Upstairs* — *One Drop* — January 2022

Patrick Haynes (producer), Ross Carson (Dir.) Nominated for multiple high-profile film festivals including the British Short Film Awards and Venezia Shorts.

Runner, *Paradise* — *Hayu TV Advert* — October 2021

Gen Lilley Walsh (producer)

Production Assistant, *Paradise* — *Clapham Common Festivals* — August 2021

Gen Lilley Walsh (producer). Assisting the video production and social media team on two festivals.

Script Supervisor, *Raindance* — *Girl In The Shadows* — March 2021

Funded by Raindance Film Festival

CUSTOMER SERVICE EXPERIENCE

Warner Bros. Discovery, Retail Assistant - Platform 9 3/34 - November-January 2024

University of Manchester, Note Taker — September 2022-June 2023

Taking notes for students with disabilities on behalf of the university support

Filmmaking President, University of Manchester — September-July 2022

I established this society over the course of a year where I produced 15 short films, managed over a hundred people across different crews, and instigated the society's first student film festival and awards ceremony which had over 200 attendees. I was awarded the Highly Commended Leader of the Year award by the Student Union.