



## Contact



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Based in Milton Keynes.

Additional bases in Birmingham,  
Scunthorpe, Lincoln and Bristol.

## Skills

- Microsoft Office (Excel, Teams, Outlook etc.)
- Problem Solving
- Asset Management
- Petty Cash Handling
- Working with Talent (Drama)
- Working with Contributors (Factual)
- Location Running
- Set Build Assistance

## Training & Certificates

- 4skills Work Experience (2023)
- From Script to Screen: An Introduction to how Scripted Content gets Made (Screenskills E-Learning series, January 2024)
- Getting into the Screen Industries (Screenskills E-Learning course, January 2024)
- Coronavirus Basic Awareness on Production Training (Screenskills E-Learning course, February 2024)

# Matthew Strudwick

Runner/ Production Assistant  
Willing to Travel

I am a Film Production Graduate from the University of Lincoln. Since leaving I have worked on Wimbledon during the Championships and for Sainsbury's Photography Studio in Milton Keynes, I pride myself on being a hardworking team player who completes tasks to a high standard and works well under pressure. I am passionate and eager to gain new experiences with the aim to work up to become an Assistant Director.

## Work Experience

### June 2025-July 2025

Wimbledon AELTC

#### Broadcast Assistant

- Chaperoned the Royal Photographer for Prince William and Princess Kathrine
- Assisted with BBC Sport, BBC News, ESPN and Wowow
- Taught the role to the new Broadcast Assistants
- Ensured Health and Safety protocols were adhered to

### March 2025-Present

Sainsbury's Zest

#### Studio Runner

- Collaborate and Communicate using Microsoft Office Software
- Asset maintenance and management
- Liaise with HODs and Camera teams
- Perform general runner duties in studio and on location

### June 2024-July 2024

Wimbledon AELTC

#### Broadcast Assistant

- Chaperoned film crews both national and international
- Point of contact for crews, rights holders and talent
- Worked on the reception desk, handed out guest passes and answered queries
- Liaised between the office and film crews to ensure a smooth running of shoots

## Student Projects

### October 2022- May 2023

'A Baker's Dozen' (Short Film, Drama)

#### Production Designer, Runner and Producer

- Liaised with talent in person and over the phone
- Worked with Director and DOP on creative vision for the film
- Dressed the set
- Assisted in setting up equipment and packing it away

### February 2022- May 2022

'Fool Proof' (Short Film, Comedy)

#### Director

- Co-wrote the story and screenplay
- Worked closely with talent to get the best performances
- Supervised and collaborated with other people serving as department heads
- Filled in for various other roles where and when needed

GDPR: I give permission for my CV to be kept on record for future opportunities

# Education

2020-2023

## BA Hons Film Production

University of Lincoln

2018-2020

## A-Level: 3 B-C

Walton High Sixth Form

2013-2018

## GCSE: 10- 5-8 (C-A\*)

## BTEC: 2- D\*

Walton High School

### ○ October 2021- January 2022

'Self-Raising' (Short Film, Documentary)

#### Producer

- Booked equipment for use
- Filled out Health and Safety forms as well as Risk Assessments
- Liaised with contributors
- Ensured the production ran on schedule

## Other Work Experience

### ○ February 2025-March 2025

Cineworld, Milton Keynes

#### Team Member

### ○ September 2024- February 2025

North Lincolnshire Council

#### Teaching Assistant Level 2

### ○ May 2024- February 2025

GOTO Events

#### Freelance Events Crew

### ○ September 2023- September 2024

Teach Lincs Scunthorpe

#### Teaching Assistant

### ○ October 2022- June 2023

ASDA North Hykeham

#### Online Service Colleague

### ○ May 2022- August 2022

Primark Lincoln

#### Retail Assistant

### ○ February 2022- May 2022

Green Synergy, Lincoln

#### Volunteer Student Videographer

### ○ September 2018- September 2021

Odeon Milton Keynes, Odeon Lincoln

#### Cinema Host