

MELANIE THOMAS

PRODUCTION MANAGER

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ABOUT ME

With a career spanning over 20 years in Broadcast TV, I'm an experienced Production Manager and have worked across a wide range of genres including Natural History, Specialist Factual, Daytime, Arts, Entertainment and Documentaries.

I have worked on productions for **BBC Studios, ITV, C4, Disney+, Apple TV, National Geographic and Netflix** with credits including Springwatch, Blue Planet, DIY SOS, Animal Impossible, Tiny World, Married at First Sight, Magic of the Musicals, Imagine and Dickinson's Real Deal

EMPLOYMENT HISTORY

JR PRODUCTION MANAGER – BBC Studios Natural History Unit
May 2023 to date. International natural history and VFX series for Apple TV

PRODUCTION MANAGER – Wildstar Films Ltd – April 2022 to April 2023
Sentient - 6 x 50 Blue Chip/Landmark for NatGeo/Disney+ and Protozoa

SENIOR PRODUCTION CO-ORDINATOR – Wildstar Films Ltd – June 2020 to March 2022
Queens - 6 x 60 Blue Chip/Landmark for D+/National Geographic

PRODUCTION CO-ORDINATOR – Plimsoll Productions Ltd – 2019/2020
Beauty – A Glamorous History – 3 x 60 for BBC2 with Lisa Eldridge
Tiny World – 10 x 30 for Apple TV

PRODUCTION CO-ORDINATOR – BBC Studios Natural History Unit
Animal Impossible – 10x50' for BBC Worldwide – Feb 2019 to Dec 2019

SENIOR PRODUCTION CO-ORDINATOR – CPL Productions Ltd
Married at First Sight – 6x50' for C4 - August 2018 to Feb 2019

PRODUCTION CO-ORDINATOR - BBC Studios - Aug 17 to Aug 18
Countryfile Spring & Summer Diaries – 10x45' for BBC1

Mary Mel & Sue's Big Christmas Thank you - 1x60' for BBC1

Winter's Weirdest Events - 1x60' Christmas Special for BBC2

PRODUCTION MANAGER - Reef TV Bristol – Jan to July 2017
Getting the Builders In - 15x45' for BBC 1 daytime

PRODUCTION CO-ORDINATOR - BBC Studios - April 2015 to Jan 2017

Magic of the Musicals with Neil Brand - 3x60' for BBC Four Arts – Presenter led music documentary series

Secrets of Fiction with Andrew Marr - 3x60' for BBC Four Arts – Presenter led literature documentary series

Living with the Brontës - 1x60' for BBC Two Arts – Presenter led history documentary

The History of the Romanovs with Lucy Worsley - 3x60' for BBC Four Arts history series

Blue Planet I - NHU Landmark underwater natural history series presented by Sir David Attenborough

KEY SKILLS

- ❖ Series Budgeting & Forecasting
- ❖ Finance Reconciliation using PMI & Excel
- ❖ Line Managing
- ❖ Contracts
- ❖ Project Managing
- ❖ Scheduling & Delivery
- ❖ Negotiating
- ❖ Insurance & Legal
- ❖ Health & Safety
- ❖ Complex International Logistics
- ❖ Remote Locations
- ❖ Attention To Detail
- ❖ Highly organised
- ❖ Multi-tasker
- ❖ Clear communicator
- ❖ Team Player

PRODUCTION MANAGER - RDF Television West - May - 2011-April 2015

Greatest Musical Breakups - 1x60' for BBC Four Pop Music Documentary with Mark Radcliffe

Dickinson's Real Deal – 90x50' for ITV1 flagship daytime antiques show with David Dickinson

Enigma – 1x45' TX Pilot for BBC4 - Code cracking studio game show hosted by Fiona Bruce

Secret Voices of Hollywood - 1x90' for BBC Four - Music documentary

VFX STUDIO CO-ORDINATOR - Aardman Features - Jan - May 2011

Pirates! An Adventure with Scientists - Feature film - co-ordinating work for 80+ VFX artists

EXECUTIVE ASSISTANT & DEVELOPMENT CO-ORDINATOR - Tigress Bristol - May 2010 - Jan 2011

PRODUCTION CO-ORDINATOR - Iambic Media Bristol (DCD Media) - June 2008 to Dec 2009

Imagine with Alan Yentob "Placido Domingo" - 1x50' for BBC1

Placido Domingo "My Greatest Roles"- 1x90' for ZDF

A Poet's Guide to Britain with Owen Shears - 6x30' for BBC4

Legends Series - Roy Orbison (The Big O in Britain) - 1x60' for BBC4

PRODUCTION CO-ORDINATOR - BBC Bristol - May 2007 to May 2008

Natural World "A Bear's Story" - 1x60' Natural History Unit for BBC2

PRODUCTION MANAGEMENT ASSISTANT - BBC Bristol - Feb 2005 to April 2007

Natural World, Springwatch, DIY SOS, Bargain Hunt, Seaside Rescue

PROJECT MANAGER - BBC Post Production Bristol - March 2003 to Jan 2005

Managing post production schedules and bookings/problem-solving

PRE 2003

- Internal Communications And Marketing/Events Manager – Unite Students
- Marketing & Events Co-Ordinator, Burges Salmon Solicitors

TRAINING

- ❖ Safe Management of Productions & Events
- ❖ Management Fundamentals / Managing difficult people
- ❖ Mental Health in the Workplace
- ❖ Managing Remote Teams

OTHER QUALIFICATIONS

- ❖ NVQ level 3 professional cookery
- ❖ Level 3 certificate in counselling (UWE)

VOLUNTARY

- ❖ Square Food Foundation Charity - Cookery school assistant for young adults with Down Syndrome

AIRING MARCH 2024

