

**Available Immediately**

**Lewis Leaker MA BSc – PA/Runner**

Bristol

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**Full driver's licence**

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## OVERVIEW

Aspiring producer/project manager seeking opportunities in the screen sector. Gained valuable experience working with well-established organisations in TV/film. Sound project management skills, having supported the delivery of a multimillion-pound filming location in Bristol's City Centre. Proven experience in coordinating various creative projects through excellent communication, teamwork, and planning.

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## KEY QUALITIES

- Communication
- Teamwork
- Organisation
- Planning
- Budget management
- Problem-solving
- Office 365
- Willingness to learn

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## RELEVANT EXPERIENCE

**Courts Project Assistant**, Creative Youth Network October 2023-present

- Provide crucial skills for the development of the Courts – a multimillion-pound filming location in the centre of Bristol. Run site tours for film/TV crew and support productions wanting to film here.

**Volunteer**, BFI Film Academy October 2023

- Supported the BFI Film Academy's short documentary filmmaking course for young people. Provided guidance during pre-production/filming and enhanced their film pitch to an established director.

**Runner**, Films at 59 September 2019

- Furthered my knowledge of the screen sector through gaining work experience at an award-winning TV production company. Took on the urgent work required of a runner, always looking to support the team.

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## OTHER EXPERIENCE

**Project Support Officer**, Creative Youth Network July 2022-September 2023

**Creative Learning Assistant**, Wiltshire Music Centre June 2021-June 2022

**Research Assistant**, Creative England February 2020

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## EDUCATION

**MA Cultural and Creative Industries (Distinction)**, *Cardiff University* 2019-2020

**BSc Economics (2:1)**, *Cardiff University* 2016-2019

**A Levels: Economics (B), Maths (B) and English Language (B)**, *Gordano School Sixth Form* 2014-2016

**GCSEs: 10 x A\*-C**, *Gordano School* 2009-2014

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## QUALIFICATIONS

Foundation Certificate in **Agile Project Management**, *Bath Spa University* 2024

ScreenSkills Training Passport 2024

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