

# Katie Willicombe

## Runner/PA

### CONTACT :

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- ✉ Katiewillicombe@hotmail.com
- 📍 Rickmansworth, Hertfordshire  
(Willing to travel)

### SKILLS :

- Full UK Driver's Licence (21+) and access to a car
- Microsoft Office (Screenskills accredited)
- Adobe Premiere Pro (Adobe accredited)
- Communication
- Problem-solving
- Organisation
- Multi-tasking
- Collaboration

### CERTIFICATIONS :

#### DBS CHECKED

#### FILM & TV ONLINE TRAINING

#### PASSPORT

Mark Milsome Foundation

#### INTRODUCTION TO SUSTAINABILITY

#### FOR THE SCREEN INDUSTRIES

ScreenSkills

#### TRAINING PASSPORT

ScreenSkills

### EDUCATION :

#### FALMOUTH UNIVERSITY

2022-25

BA Film: 1<sup>st</sup> Class Honours

#### Student films:

1<sup>st</sup> AD| Move Me (Short film)

1<sup>st</sup> AD/Co-Writer| A Love Story For Ghosts (Short film)

### PROFILE :

A proactive Film Graduate, with 1st class honours from Falmouth University, aiming to break into scripted TV and Film. Over recent years, I've proven myself as a reliable, organised and patient senior crew member on several student films, striving to utilise these skills whilst I've been gaining experience in Scripted Film and Broadcast Television.

### EXPERIENCE :

#### AD TRAINEE/FLOOR RUNNER | SCREENSKILLS TRAINEE

#### FINDER

March 2026-March 2027

Virtual training, ensuring I'm confident stepping onto a production, with a focus on how to best support the AD department.

#### RUNNER | THE GREAT CELEBRITY BAKE OFF FOR SU2C (S10)

Mid May-Mid June 2026, Pinewood Studios

Assisting with the set rig, helping with set dressing, running out for any necessary items, keeping the set clean and organised.

#### PRODUCTION ASSISTANT TRAINING BOOTCAMP | ALL

SPRING MEDIA (IN PARTNERSHIP WITH SKY STUDIOS

ELSTREE)

September 2025, Buckinghamshire/Hertfordshire

In-person training covering communication, on-set etiquette, budgeting, scheduling, handling production paperwork, setting up basic camera equipment, health & safety and sustainability.

#### AD TRAINEE | THE CULL (FEATURE FILM)

November 2024, Cornwall

Overseeing actors, ensuring they were informed at the start of the shoot, delivering them to set at the right place and time. Relaying information between the 1st AD and relevant members of the crew.

#### WORK EXPERIENCE | LORRAINE/GOOD MORNING BRITAIN

April 2023, London

I was able to learn from the various stages in Production that Programme Assistants are involved in, from Production Office to working in the studio. I worked closely with talent, helping to set up the green room and dressing rooms, helping to book and manage transport and deliveries.

#### EVENTS ASSISTANT | CELTIC MEDIA FESTIVAL

June 2025, Cornwall

**GDPR Statement: This CV may be kept on file and distributed for employment purposes**

**References available on request.**