

# Emilia Sorina Jurca

emiliajurca@gmail.com • +44 7770 849 500

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## FILM & MEDIA EXPERIENCE

### *The Minister of the Missing* | Assistant Director

November 2023

- Actively contribute to the production of a short film.
- Assist the director and provide constructive feedback.

### Nymeria Productions | Junior Producer

Since September 2023

- Conduct production-related research (locations, transportation, etc.)
- Read scripts and provide extensive feedback.

### The Travelling Doc (YouTube channel) | Freelance editor and assistant

Since August 2023

- Edit multiple reels, videos and scripts.
- Organise and update all production-related spreadsheets.

### Cinesite | Production Assistant

July to October 2021

- Handle multiple deliveries every week and ensure regular follow-ups.
- Attend daily meetings and take detailed notes.

### Fusion Jeunesse | Project Coordinator / Editing Assistant

November 2019 to December 2020

- Conduct weekly workshops introducing various film and media concepts.
- Create visually appealing slides and videos for a young audience.

### Picture This Productions | Intern

September to December 2019

- Participate in daily activities: corporate shootings, meetings, etc.
- Update the company's social media content to optimise its online presence.

### *Lara Owens on a Mission* | Director

June to August 2019

- Write and direct an independent short film.
- Oversee the entire production and post-production process.

### *L'Odyssée Européenne* | Co-director (documentary feature)

2015-2016

- Actively contribute to the production of a documentary feature film.
- Film interviews and B-roll footage on a 3 week trip to France and Italy.

### *Terroir et Territoires* | Co-director (documentary short)

2014-2015

- Conduct significant research on the historical heritage of Laval, Canada.
- Elaborate a production timeline and co-lead multiple filming sessions.

## ADMINISTRATIVE EXPERIENCE

Canadian Food Inspection Agency | Administrative Assistant  
November 2021 to March 2023

Canada Life (via Randstad) | Data Entry Clerk  
March to June 2021

Randstad | Receptionist & Office Clerk  
March 2018 to June 2019 (multiple short-term contracts)

Gestion Termico | Customer Service Agent  
August 2015 to August 2017

## EDUCATION

Westminster Kingsway College  
Film in a Week  
November 2023 - London

INIS  
Documentary Screenwriting Workshop  
September 2020 - Montreal

University of Kent  
Student Exchange in Film  
2017 - Canterbury

Concordia University  
Bachelor's Degree in Film Studies  
2015 to 2019 - Montreal

Collège Montmorency  
Pre-University Degree in Film  
2013 to 2015 - Laval

## SKILLS

- Great production skills and knowledge
- High proficiency using editing software
- Excellent computer skills
- Fluency in four languages
- Multitasking
- Problem-solving
- Leadership
- Fast learning
- Commitment
- Outstanding organizational skills
- Excellent teamwork abilities
- Creativity
- Resourcefulness

## FILMOGRAPHY

- *The Minister of the Missing* - 2023 short (Assistant director)
- YouTube videos and reels for The Travelling Doc - 2023 (Editor)
- *Spiderman: No Way Home* - 2021 (VFX production assistant)
- *Lara Owens on a Mission* - 2019 short (Director, writer, producer, editor)
- *Rest Stop* - 2018 short (Production assistant)
- *Hidden Harmony* - 2017 student short (Production manager)
- *L'Odyssée Européenne* - 2016 feature (Co-director, editor)
- *Terroir et Territoires* - 2015 short (Co-director, editor)
- *Babal* - 2015 student short (Art director)
- *Fidèles aux Postes* - 2014 student short (Director, editor)
- *Pourquoi Pas?* - 2014 student short (Director, writer, editor)