

DANIELLE ILIFF

RUNNER

Birmingham/Manchester/London based (willing to travel/relocate)
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PROFILE

A conscientious and enthusiastic individual with experience in education and hospitality/retail looking to move into the film and TV industry. Seeking an entry-level runner role with the aspiration of working in audio post-production.

KEY SKILLS

- Full, clean UK driving licence (7 years)
- Proficient IT skills including Microsoft Office and Google Drive Office (PowerPoint, Excel, Google Docs)
- Strong customer service skills; over 6 years' customer service experience including team leadership roles
- Experience dealing with high profile talent
- Good working knowledge of DAWs: basic ProTools and intermediate Logic Pro audio editing skills

RELEVANT VOLUNTARY MEDIA EXPERIENCE

Podcast Producer

The Lamphouse • May 2020 - Ongoing

- Self-produce and co-host a film review podcast discussing the technical elements of a film

Festival Runner

BFI Future Film Festival • Feb 2020

- Looked after, liaised with and escorted to venues contributors and high profile talent
- Arranged transport, food orders and refreshments for talent

Events/Production Runner

Raindance Film Festival • Sept 2019

- Box office duties, crowd control and ushered audiences

Media Volunteer

Justice for North Korea • Feb - Aug 2019

- Recorded and edited footage from refugee interviews using DaVinci Resolve for an NGO in Seoul

OTHER EXPERIENCE

Store Supervisor

Hotel Chocolat • Jan 2019 - Jan 2020

- Managed petty cash, expense receipts and daily banking
- Fulfilled Covid-19 protocols; regular cleaning duties and operating a one-in, one-out system

Native English Teacher

English Programme in Korea • Aug 2017 - Aug 2019

- Worked to regular deadlines to create engaging lesson plans for Korean middle school students
- Worked flexibly to quickly adapt to cultural differences

Internal Communications Assistant

Rexel UK • Apr 2017 - Aug 2017

- Admin support including processing invoices, complex diary management and answering calls

Retail Catering Assistant

Drayton Manor Theme Park • March 2011 - Nov 2016

- Hospitality role serving food and beverages as part of a large team in a fast-paced environment

EDUCATION & TRAINING

University of Sheffield • English Language and Literature BA • 2013 - 2016 • First-Class (Hons)

ScreenSkills • Coronavirus Basic Awareness on Production Training Certificate • 2021

ScreenSkills • Emerging Talent Mentee • 2020 - 2021

REFERENCES AVAILABLE UPON REQUEST

GDPR STATEMENT: THIS CV MAY BE KEPT ON FILE AND DISTRIBUTED FOR EMPLOYMENT PURPOSES