

# RACHEL GRACE COOK

## ART DEPARTMENT

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### EXPERIENCE

**11th JULY - 26TH JULY  
2024**

#### **REUNION - WARP FILMS / BBC**

ART DEPARTMENT ASSISTANT - DAILIES (2 WEEKS COVER)

Production Designer: ANTONIA LOWE // Supervising Art Director: ABBIE BELLWOOD

Dailies cover as Art Department Assistant.

**4TH DEC 2023 - 3RD  
MAY 2024**

#### **MALICE - EXPECTATION DRAMA / AMAZON**

ART DEPARTMENT ASSISTANT

Production Designer: PATRICK ROLFE // Supervising Art Director: SEETA LINGAM

Daily administrative duties and running of the group Box, research and gathering samples and petty cash buying / making orders. Making document templates and putting together Intention Documents. Surveying and recording locations, drawing up surveys and draughting details, making / painting cover ups and assisting on location.

**MAY 2022 - JAN 2023  
PICKUPS: FEB - MAR  
2023**

#### **ONE DAY - DRAMA REPUBLIC / NETFLIX**

ART DEPARTMENT ASSISTANT

Production Designer: PATRICK ROLFE // Supervising Art Director: SEETA LINGAM

Model making, both card models of sets and 3D models on SketchUp as well as making card/foam board cover ups for sets. Surveying Locations and vehicles, drawing up surveys and draughting details for sets and cover ups. Petty cash buying / making orders. Helping put together Intentions documents and Recce packs. Assisting the Graphics team using Photoshop and Illustrator for Posters and miscellaneous paperwork. I also assisted Props and Set Dec on Locations helping to dress the sets and being an extra pair of hands.

**JUNE 2021 - OCT 21**

#### **THE CONFESSIONS OF FRANNIE LANGTON - DRAMA REPUBLIC / ITV**

ART DEPARTMENT ASSISTANT / JUNIOR DRAUGHTSPERSON

Production Designer: MARKETA KORINKOVA // Supervising Art Director: SIOBHAN PEMBERTON

Making Orders, Petty Cash Buying, Organisation, Assisting Surveying on Locations and assisting the Set Dec Team & Props. I was also mainly draughting plans and details for various sets during the production using SketchUp & Layout.

**NOVEMBER 2019**

#### **THE IRREGULARS - IRREGULARS TV LTD / NETFLIX**

WORK EXPERIENCE (UNCREDITED)

Supervising Art Director: HOLLY MORPETH

One week of work experience within the Art Department to which I was mainly assisting Graphics.

**JUNE 2014**

#### **CELTIC PROP HIRE**

WORK EXPERIENCE ASSISTANT

Taking orders and returns of props, listing the condition of items returned, compiling items for collection and moving stock.

**MARCH 2014**

#### **HARRY & PAUL'S STORY OF THE 2's – BALLOON (50 year Special) LTD / BBC**

UNCREDITED ART DEPARTMENT WORK EXPERIENCE

Production Designer: JAMES DILLON

Dressing sets, dressing props, modifying sets/scenic painting and assisting the Graphics team.

### SKILLS

*Draughting / SketchUp / Layout / White Card Model Making / Petty Cash Buying / Budget Management / Intention Documents / Surveying / Painting / Decorating / Set Dressing / Adobe Photoshop / Adobe Illustrator / AutoCad / Photography / Researching / Organisation / Administration / Microsoft Office Software / Common Sense*

### EDUCATION & TRAINING

Alumni of Talking Point Mentoring Network (2020) - FDI Draughting for Film & Television (2018)

- BA Hons Tv & Film Set Design – 2:1 (University of South Wales 2012 -2015)

- BTEC National Diploma in Art & Design & Foundation Degree in Art & Design (Kendal College 2009 -2012)

### FULL CLEAN UK DRIVING LICENCE

THIS CV CAN BE KEPT AND DISTRIBUTED FOR EMPLOYMENT PURPOSES ONLY