

POLLY BOWDEN

WEST YORKSHIRE, MANCHESTER, LEEDS, REMOTE

Available October 2023

07907781478

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ASSISTANT ACCOUNTANT

HETV/DRAMA & FILM

Since joining the accounts department in 2021 as part of the ScreenSkills Trainee Finder Scheme, I have enjoyed working up to 2nd Assistant level. I am now looking to gain more experience and would enjoy further AP or Petty Cash roles.

SKILLS, SOFTWARE & QUALIFICATIONS

- Experience with Eclipse, PSL, PMI, Equals, EzyPO, Adobe Acrobat Pro & Set Keeper
- Confident covering AP and Cashier roles
- Assisted in training junior team members
- Experience processing post-production transactions

TV DRAMA CREDITS

GRACE SERIES 4	Assistant Accountant (AP)	December 2022-Present	Accountant: Robin Green
ITV	Second Act	Brighton	Co-Producer: Nathalie Tanner
GRACE SERIES 3	Assistant Accountant (AP)	July 2022 – December 2022	Accountant: Robin Green
ITV	Second Act	Brighton	Co-Producer: Nathalie Tanner
THE GOLD	Cashier	January 2022 – July 2022	Accountant (until APR2022): Rachel Limb Accountant (from APR2022): Jane Glover
BBC	Objective Media Group	West London	LP: Vaughan Watkins
MY POLICEMAN <small>ADDITIONAL PHOTOGRAPHY</small>	Cashier	December 2021 – January 2022	Accountant: Robin Green
AMAZON	Peacehaven Productions	Brighton	LP: Tina Pawlik
GRACE SERIES 2	Accounts Clerk	August 2021 – December 2021	Accountant: Robin Green
ITV	Second Act	Brighton	LP: Nathalie Tanner
THE BAY SERIES 3	Production Runner	January 2021-July 2021	LP: Martin Campbell
ITV	Tall Story Pictures	Manchester	Coordinator: Hattie Wadsworth

EDUCATION

University of Exeter

2014-2017

BA Classical Studies with Advanced Proficiency in French (2:1)

References available upon request.

This CV may be kept on file and distributed for employment purposes.