

Gemma Povey

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PERSONAL STATEMENT

I love being the first person at a potential location; taking photos from every angle to demonstrate and to communicate how a location supports the director's vision and solves logistical issues for production. Scouting locations engages both creative and logistical thinking - which is well suited for my thought process and personality traits. I have enjoyed a varied career working across digital media; from pre-production to post-production. I have a cross-section of skills and experience that give me a strong understanding of what it takes to move a production from conception to delivery. My long-term goal within the industry is to combine my passion for travel, photography and the Spanish language and work on international productions.

FILM / TV / MEDIA

15/08/22 - 26/08/22 - Location Manager with Upgraded Productions Ltd for "Upgraded" (Stepping Up)	1st AD: Mark Roberts LM: Joseph Cairns
18/07/22 - 5/09/22 - Assistant Location Manager with Upgraded Productions Ltd for "Upgraded"	1st AD: Mark Roberts LM: Joseph Cairns
17/01/2022 - 30/06/22 - Assistant Location Manager at Playground Television for "All Creatures Great and Small" (7eps) - Channel 5	Exec Producer: Richard Burrell LM: Charlie Thompson
05/07/21- 21/12/21- Production Manager at True North Productions for "Custom Kicks" (6 eps) - Channel 4	Exec Producer: Fiona O'Sullivan Production Exec: Sam Stamp
05/07/21- 21/12/21- Production Manager at True North Productions for "Gross Up" (6 eps) - Channel 4	Exec Producer: Fiona O'Sullivan Production Exec: Sam Stamp
4/1/21 - 02/07/21 - Location Scout & Manager at Primal Media for "Landmark" (7 eps) - Sky Arts	Exec Producer: Sadia Butt. Head of Prod: Gemma McAlister
17/8/20 - 18/9/20 - Production Coordinator on "Farther Christmas Is Back" (Christmas Sisters LTD) - Netflix	Director: Mick Davis PM: Liza Bolton
13/7/20 - 14/8/20 - Production Coordinator on "Miss Willoughby & Haunted Bookshop" (Miss W Productions LTD)	Director: Brad Watson PM: Liza Bolton
03/2/20 - 27/3/20 - Production Coordinator on "Serena's Game" (The Club Productions LTD)	Director: Liza Bolton PM: Tara Llewellyn
02/12/19- 31/1/20 - Production Coordinator on "Let There Be Love" (Date For My Dad Productions)	Director: Mick Davis PM: Liza Bolton
28/10/19-2/12/20 - Production Coordinator on "Mister Mayfair 4" (Mister M Productions Ltd)	Director: Philippe Martinez PM: Liza Bolton
23/09/19- 25/10/19 - Production Coordinator on "Miss Willoughby & The Treasure of Admiral Barbaros" (Miss W Productions LTD)	Director: Mick Davis PM: Liza Bolton
3/9/19 - 9/9/19 - Location Scout/Manager SRUM (BFI / MORDECAI LTD)	Producer: Margot Douglas Director: Kate Graham
19/8/19- 23/8/19 - Location Assistant on "Everybody's Talking About Jamie" (WARP Films)	LM: Richard Knight PC: Maria Pavlou
15/7/19- 10/8/19 - Location Scout/Manager on "The Pebble and the Boy" (Now Films)	Producer: Mike Knowles Director: Chris Green
26/07/19- 28/07/19 - Location Assistant Dracula (BBC/Netflix)	LM: Leon Seth
17/07/19- 21/07/19 - Production Manager Quantaform (Arts Council / Screen Yorkshire)	Producer: Richard Knight
2008 -20019 - Various media for corporate clients and in-house creative briefs spanning pre-production, production and post.	

PM Experience - PMI cost manager - Albert	- Background checks / DBS - Equity Contracts - Risk Assessment
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Technical Skills Adobe Premier Pro Adobe Photoshop Data Wrangling Audio recording & sound production Broadcast scheduling software	Nice to know Full UK Driving license 1st Aider Screen Yorkshire Bootcamper	Personal Attributes Motivated Collaborative Creative Strong Communication Skills
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WORK HISTORY

14/07/2015 - 19/05/2019 // PARTNERSHIP MANAGER + LEEDS BIG SCREEN MANAGER

Leeds Beckett University

I was responsible for curating an all year round broadcast for the outdoor Leeds Big Screen in the city centre. The broadcast hit annual milestones for public engagement such as days of national significance from LGBT History Month to International Women's day and everything in between. I scheduled events of public interest, from sporting events to Royal weddings and the screen became a key feature of city-wide events such of Leeds International Film Festival and Leeds Digital Festival.

01/12/2014 - 15/05/2015 // COMMUNITY MANAGER WeWork - Soho London

- Developing the member network and stakeholder relationships management;
- Promoting business growth in a co-working environment;
- Coordinate in-house events, training and skill sharing.

04/2012 - 10/2014 // DIRECTOR Retrograde Academy - Leeds

A social enterprise working to connect young people to jobs in Leeds ever-growing digital and creative sectors in Leeds, by providing work essential training that meets the needs of both the employer and trainee.

04/2011 - 03/2012 // BARCELONA

Freelance video producer, part-time language tutor and part-time explorer.

02/2008 - 04/2011 // CREATIVE DIRECTOR Future Arts - Leeds

A social enterprise creative agency working to provide job opportunities to young people and create digital media for a client base of trust, charities, local authority and SME's.

- Development of the business model and strategy;
- Staff management of teams of 16 including leading team meetings, setting weekly targets monitoring progress and providing feedback, recruitment, managing disciplines and grievances;
- Account management from the initial sales meetings with clients through to product delivery;
- Communicating briefs to the creative teams and managing the process through to delivery.

EDUCATION

- Spanish B2 (Independent user): 4 years part-time study. Leeds Beckett University
- ASSET L4 Project Management
- HND Music Production: Leeds College Music
- BTEC National Diploma Popular Music: New College
- 10 GCSE Grade A-C - Ercall Wood School

Showreel: <https://drive.google.com/drive/folders/1VeRL5UtX78ynipvxrn5NaNwYurbMs6pg>

REFERENCES ON REQUEST