

Kieran Witheridge

Nottingham NG1 4FG

WitheridgeK@hotmail.com

07951866736

Work Experience

Order Picker

Amazon - Kegworth

November 2019 to January 2020

Picking items ready to be packed

Maintaining a clean and safe environment

Time Management

Customer Service/Admin Manager

DC Digital Entertainment - Poole

December 2018 to August 2019

Answering the telephone

Responding to emails

Stock listing using Excel

Booking out deliveries

Printing labels for shipment

Liasing with the warehouse team

Handling of customer compliments and complaints

Facilities Assistant

Welcome Break - Somerset

October 2017 to November 2018

Maintaining the cleanliness of public and staff bathrooms

Changing indoor and outdoor bins

Litter picking

Department rubbish collection

Stock control

Retail Assistant

Sainsbury's Supermarket Ltd - Hackbridge

January 2015 to May 2015

Serving customers

Stock replenishment

Stock rotation

Cleaning the shop floor

Runner/Location marshal

Call-Time Company - London

June 2014 to June 2014

Working in a team at the filming of Dracula untold A Hundred streets and James Bond Spectre
Keeping crowd control
Advising members of the public on directions
Maintaining a safe environment for all
Customer service Communicating clearly with team members back and forth

Steward

Union Security - Weymouth
January 2010 to December 2010

Customer service
Location guarding
Manual handling

Education

Level 2 in Customer Service

SMB Group - East Midlands Airport
February 2020 to February 2020

Level 1 in Employability Skills

SMB Group - East Midlands Airport
February 2020 to February 2020

B-TEC in Administration

Free2Learn - South West London
January 2015 to February 2015

Level 2 City & Guilds in Food & Hygiene

Free2Learn - London
April 2014 to May 2014

Level 2 in Health and safety

Haven - Somerset
December 2011 to January 2012

Adult Level 2 in English

Compass - Weymouth
March 2008 to March 2009

Adult Level 2 in Maths

Compass - Weymouth
March 2008 to March 2009

CLAIT in IT

All Saints - Weymouth
March 2006 to March 2007

Skills

- Customer Service (3 years)
- Order Puller (Less than 1 year)
- Picking Packing (Less than 1 year)
- Order Selector (Less than 1 year)
- Picker Packer (Less than 1 year)
- Management (Less than 1 year)
- Microsoft Office (2 years)
- Cleaning (2 years)
- Picking (Less than 1 year)

Additional Information

Skills

- Keen eye for detail
- Organised
- Excellent customer service
- Good communication
- Reliable and adaptable