

BETH BACON – RUNNER

T: 07772 691 602

E: bethbacon97@gmail.com

Main base: Manchester

Other location Bases: London – Bristol – Leeds – Surrey

CLEAN DRIVING LICENCE – FIRST AID TRAINED – CORONAVIRUS BASIC AWARENESS TRAINING

Strong communication skills and good common sense. Ambitious, hardworking and a conscientious team player.

Efficient, attentive to detail, and follow directions very well. Passionate self-shooter. Excellent phone manner.

Employment History

Covid Runner **TwentyTwenty** **August – Current**
E4 – First Dates Teens – 50-minute episodes – In office and floor

- Organising and running Covid testing for all talent, contributors, and crew on the show.
- Taking peoples' temperatures and recording completed tests on Excel spreadsheet.
- Ensuring everyone on set is wearing the correct PPE, sanitising hands regularly, social distancing, and wiping surfaces and items before and after touching them.

Awards Assistant **Funny Women** **April – Current**
Funny Women – Assisting Writing Awards – Working from home

- In charge of weekly press releases and sending them out to important companies and affiliates.
- Reading scripts and providing detailed comments on each with positive and negative feedback.
- Creating and regularly updating spreadsheets for different stages of the FW competition.
- Being an integral member of the writing awards team, attending and providing feedback for weekly meetings and aiding important decisions for competition entries.

Location Runner **Studio Lambert** **March 2020**
Channel 4 – Four in a Bed – 60-minute episodes – On location in Wales

- Driving to and from South Wales from Manchester with the PD (6 hours each way) in hire car.
- Rigging light stands, lights, tripods, and Sony PMW200.
- Micing up contributors and checking sound levels.
- Using Sony PMW200 to shoot GVs.
- Organising release forms, contributor contracts, petty cash, and filming logs.

Production Runner **Twenty Twenty** **March 2020**
Channel 4 – First Dates – 60-minute episodes – In office and floor

- Booking hotels, train tickets, and taxis for contributors.
- Organising bookings for contribs into Excel and sending this information through to contribs and producers.
- Ushering contribs to and from MIVs.
- Phone calling companies to organise discounts for the production on taxi and hotel fares.

Location Runner **Avalon** **Feb 2020**
Dave – Taskmaster – 60-minute episode – On location

- Rigging and de-rigging props and set for each game under great time pressure.
- Standing in for talent.
- Carrying equipment around a large warehouse whilst maintaining positive energy throughout the day.
- Taking rushes to the DOP to wrangle.

Studio Runner **Spelthorne** **Feb 2020**
Channel 4 – Creationism – 60-minute pilot – Studio

- Looking after A-list celebrities.

- Organising audience members featured on camera to sign release forms.
- Taking care of the crew in the gallery in terms of food, drink, and instructions from the studio floor manager.

Camera Department Runner **Modest TV** **Nov – Dec 2019**
 BBC – Little Mix: The Search – Auditions – Camera operating

- Filming auditions using Sony FS7 in London, Manchester, and Birmingham.
- Adjusting audio according to different contestants’ sound levels.
- Completing time code logs accurately.

Location Runner **Firecracker Productions** **Nov 2019**
 Channel 5 – The Great British Urine Test – 90-minute special – Street casting

- Approaching members of the public appropriately to ask for urine samples.
- Setting up and disassembling marquee, foldable tables, and assisting the DOP with camera and lighting equipment.

Art Department Runner **Studio Lambert** **Aug – Oct 2019**
 Netflix and Channel 4 – The Circle – 90-minute episodes, 3-month fixed term contract – Office and studio

- Planning, buying, and executing of games and props for each episode. Designing and executing ‘Hangout Dates’.
- Coming up with creative contingency plans and finding solutions to last minute requests from producers.
- Negotiating with companies for business deals with the show.
- Handling of a float and reconciliation of financial expenditures using Excel.

Location Runner **IWC** **June 2019**
 Channel 4 – Location Location Location – On location

- Driving contributors and Assistant Producer in hire car and making sure they are on set on time.
- Collecting keys from estate agents and delivering them to producers and presenters.
- Taking lunch orders and phoning restaurants ahead of time.

Location Runner **Crackit Productions** **April 2019**
 Channel 5 – *The Good Girl’s Guide to Kinky Sex* – 65-minute episodes – Street casting

- Searching for couples to participate in the programme.
- Understanding the sensitive content being dealt with and adjusting marketing approach according to people spoken to.

Relevant Qualifications

Coronavirus basic awareness on production training	ScreenSkills	2020
Floor Runner’s Bootcamp Certified	Floor Runner’s Bootcamp	2019
First Aid Trained	Emergency First Response	2019

- Primary and secondary care
- CPR/AED/First Aid – Adult
- Instructor: Andrew R. Johnston. Instructor number: MI-608125.
- Trained whilst working on *The Circle*. Received certificate on 14th August 2019.

Relevant Extra-Curricular

Writer and Director	<i>It’s Not Going to End This Way</i> (play)	2019
Online Editor	Concrete, UEA’s Official Newspaper	2018 – 2019
Publicity Secretary	UEA’s Ladies’ Hockey Team	2017 – 2018

Education

English Literature Degree (2:1)	University of East Anglia	2016 – 2019
---------------------------------	---------------------------	-------------

References available upon request

GDPR – I consent to the storing and processing of this document and authorise redistribution to third parties for future employment