

Tamara Williams – Runner

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PROFILE

- International experience on feature film sets and production offices.
- Successful in liaising with crew members across various departments.
- Capable of taking initiative to meet tight deadlines and work efficiently under pressure.

SKILLS & LANGUAGES



English (native), Russian (native), Spanish (fluent)

Final Cut Pro, Microsoft Office, photography/videography, event and project management, Class B License & own car

EXPERIENCE

TV Studio Manager & Lead Filmmaker

Brunel University London
Nov-Dec 2019

- Collaborator for live reportage of the UK General Election.
- Handling of footage from shooting to broadcast.
- Leadership – overlooking projects and operations of 5-10 crew members
- Time Management – ensuring broadcast schedule was met within deadlines
- Collaboration with students across multiple disciplines.

Camera Operator

Marketing Dept.
Brunel University London
Jun-Jul 2019

- Filming interviews, vox pops, setting up equipment, collaboration with editors
- Organising shooting schedules
- Overseeing all stages of production to ensure client's brief was being met accurately

Special Effects Trainee

Spiderman: Far from Home (2019)
Leavesden Studios
May-Sept 2018

- Specialising in Breakaways dept.
- Workshop labour: working with moulds, polyurethane foam, fastcast plastic, sculpting polystyrene.
- Runner jobs: tea & lunch runs, hot work permits, inter-departmental communication and scheduling.
- Attained ability to complete repetitive tasks to a high standard of accuracy.

Tuition Contractor

Talent Engaged Tuition Academy
Feb-May 2018

- Mathematics and English tuition to primary school students.
- Lesson planning and teaching 1:1 GCSE English Literature.
- Strengthened communication skills with children.

3rd Assistant Director

The White Crow (2018)
Globus Film Ltd., St Petersburg
July-August 2017

- Working in Director's Group for the Russian unit alongside 1st and 2nd Assistant Director on set.
- Logistics: producing call sheets, organising travel for talent and crew.
- Coordinating with costume & hair/make-up, talent chaperone
- Ensuring the crew adheres to shooting schedule.

Photography Assistant

Pixifoto, PhotoCorporation
Slough
April-July 2017

- Technical & Photographic knowledge: Studio equipment, composition, editing, printing.
- Telesales/Canvassing: Promotion, customer service, sales techniques, improvement in communication skills.

EDUCATION

BRUNEL UNIVERSITY LONDON 2017-2020. Bachelor of Arts: Film and Television Studies.

EXTRA CREDITS

- ◇ BUFF 2019 (Brunel University Film Festival) – Co-organiser, event promotion and management.
- ◇ SHORT FILM DISSERTATION – *Retail Therapy* (2020).