

Sophie Carney

Runner/ Logger/ Junior Researcher

www.sophiecarney.com | sophie.i.l.carney@gmail.com | [Linkedin: Sophie Carney](#) | Tel: 07519-112-182

I am a committed and organisation with meticulous research skills, an excellent attention to detail and strong editorial skills. Honest, reliable and hard-working with strong computer skills in Microsoft , Adobe, and competent in Avid to rough cut level and a confident self shooter on C300 and Red Scarlet. I have recently graduated with First Class Honours from University of Hertfordshire studying Film and Television Production BA, after completing a year of study in Vancouver, Canada.

Work Experience

Loose Women Work Experience

February 2020- ITV

- Shadowed production runner on daily tasks.
- Scanning and filing releases and distributing scripts.
- Chaperoning talent.
- Prop buying and items for offices.

Office Assistant

October 2019- present - Air Engineering Group

- General office tasks: checking purchases orders, inputting data into spreadsheets, making phone calls and emails to suppliers, etc.

Artistic Director/ Committee Member

Sept 2016 – Aug 2017- Herts Drama Society

- Directed, wrote and organised the Herts Drama Society stage Productions and events.
- Bought props, costumes and sets for each production.
- Introduced the filming of each production, for posterity and gain-interest in the society.
- Contributed to making decisions and organising events with other members to grow the society.

Radio Presenter

Sept 2014 – June 2015- Meridian FM (Local Radio)

- Created a weekly radio program aimed at young people about various topics Schedule and produce new content each week including interviewing guest, playing music, create competitions and games. As well as discussing current events and interest.

Student Films (2017-2019)

Short Documentary- The War On Bacteria

Assistant Producer

- Organised travel, research and money.
- Wrote a engaging and comprehensive documentary reach to a wide audience in order to raise awareness.
- Managed budget, assisted producer.
- Lead the social media and fundraising campaign, making social media videos.

Short Film- Ambitions

Script Supervisor

- Took script notes for the editor/ keep continuity notes such as script changes.
- Timed each take to keep scenes on time/ liaise with actors about script alteration, pick-up lines, and read in lines in each scene.
- Created the ending credits to director's and producer's specification using Adobe After Effects.
- Organised script changes and continuity sheet- taking down lens, slate and shot information.

Qualifications

University of Hertfordshire 2015- 2019: BA Film & Television Production with a Year Abroad First-class honours

Capilano University Vancouver: 2017/2018.: Motion Picture Art Achieved Deans List Autumn Term

Sackville College 2013 - 2015 BTEC Film and Television Production Distinction * Product Design C Psychology C

Key Skills

Computer Skills

- Familiar with:
 - Adobe Creative Cloud (Photoshop, Premiere Pro, InDesign etc.)
 - Avid Media Composer
 - Final Draft
 - DaVinci Resolve
 - Movie Magic.
 - Microsoft Office (Excel, PowerPoint, Outlook, Word, ect.)
- Can easily adapt to using different software and hardware, on various operating systems.

Management

- **Project Management:** Scheduled and organised for filming dates for final year production, including travel and equipment hire.
- **Finance management:** Creating bank account accounts, budgets, and managing accurate records on Excel spreadsheets.
- **Time Management:** Created a 3 minute scene from a drama, needing to cast, film and edit my production, within five days.

Problem Solving

- I have analysed and created plans for different scenarios
- I am able to solve problems on the fly, such as finding props and set for a production.

Research Skills

- Have researched into various topics such as current events, and antimicrobial resistances (AMR)
- Make sure that I am not only informed but also accurate.
- Reading research into AMR and taking to scientist about the topic so that I am well informed.

Graphic Design

- Created titles and graphics for short film, including a science documentary and psychological Drama
- Created the text layout and cover for a self-published book I had written, using publisher, Photoshop and InDesign

Communication

- Communicated effectively with the director and actor verbally, and keep a smooth communication between takes and between the director, editor and assistant editor.
- Confidently present information.
- Strong Note Taking Skills

Hobbies and Interests

Last year, I travelled around the United States of America and Canada. I went to Los Angeles to visit Universal and Warner Bro. Studios which was a amazing experience, then to San Francisco where we explored a lot of the history and sights. I then travelled solo, to Chicago, Montreal and New York, which has been a life long ambition. I was able to experience being independent and experience a different part of the world.

My main passion lies in writing having written several stories, from short plays to novels, mainly in the adventure/ mystery genre. I have been writing a book series since I was 15, the first of which I printed and sold when I was in secondary school. While I was part of the drama society I was wrote a short mystery play which was performed.

Reference Available upon Request.

I am happy for my CV to be passed on for work opportunity.