

Vicky Hallows
Production Executive / Line Producer

40 Acre Lane, Cheadle Hulme, SK8 7PL
Mobile: 0788 777 4748 E-mail v_hallows@hotmail.com

EMPLOYMENT HISTORY

PRODUCTION EXECUTIVE

Definitely (Various, August 2020 to current)

Working as Production Executive at Definitely, across various projects including 'Gemma Collins: Self Harm & Me', for C4, 'Hot Tub Brits' and 'Million Pound Motorhomes' for C5. Creating schedules, budgets and COVID protocols for productions and development. Setting up productions and negotiating deals for all aspects of the productions. Also, Line Produced, 'Million Pound Motorhomes, Garages and Barges', for C5, proof of concept for C4 Reality series and all projects in development. Budgeting for potential series and projects with various broadcasters. Setting up contributor welfare plan with risk management with psychologist. Carrying out variance reports at the end of production to report back to Head of Production and the channels.

FREELANCE SCHEDULE AND BUDGET WRITING

Primal Media - 2021

Youngest Media – February 2021

Weiden & Kennedy – September 2019

Elephant House Studios – August / September 2018

LINE PRODUCER

BBC (Songs of Praise – March 2021 – July 2021)

Freelance work in interim period working across all elements of the Songs of Praise production.

Daisybeck Studios (This Week on The Farm June 2020 to August 2020)

Worked as Line Producer on the Channel 5 series during the COVID pandemic. The series was already up and running so took over from the shooting and editing schedules and managed budget. The channel requested additional 2 x episodes so put together budget for this. Managed the shooting team whilst adhering to the COVID procedures. Reported to Production Exec.

Stellify Media (Gino's Win Your Wish List series 2– Oct 2018 – Feb 2020)

Worked part time as Line Producer on Gino's Win Your Wish List series 2. Set up the studio show in Dock10 Studios. Booked team and did deals for all aspects of the series. Managed production team of 4. Set up and ran cost manager across the series and edit. Completed studio RA and completed cost reports throughout the series. Dealt with finalising of prizes for contestants and final cost reports. Reported to Head of Production in London.

Gobstopper TV (various projects – August – December 2019)

Line Produced across various projects at Gobstopper TV including 'Your Room or Mine' for channel 4, 'Dirty House Guest' for C5 and a clip show for C5. Working to MD. Carrying out all LP duties and working with PMI.

Monkey Kingdom (The Real Housewives of Cheshire series 9 – Nov – May 2019)

Initially worked part time as Line Producer while still LP on Gino's Win Your Wish List and then continued full time. Ran cost manager for series. Completed series RA. Worked with team to set up foreign shoot in Dubai. Also worked on creating new systems to help create a smoother schedule for series moving forward with Series Producer. Cost reported throughout the series with Production Executive.

Stellify Media (Gino's Win Your Wish List series 2– Oct 2018 – Feb 2020)

Worked part time as Line Producer on Gino's Win Your Wish List series 2. Set up the studio show in Dock10 Studios. Booked team and did deals for all aspects of the series. Managed production team of 4. Set up and ran cost manager across the series and edit. Completed studio RA and completed cost reports throughout the series. Dealt with finalising of prizes for contestants and final cost reports. Reported to Head of Production in London.

TwoFour Broadcast (Educating Greater Manchester - series 2. February 2018 – Sept 2018)

Worked as Line Producer on Educating Greater Manchester series. Fixed rig programme in school with gallery and PSC crew. Booked crew and kit for series. Ran cost manager for series for shoots and edit across multiple locations. Completed RAs for series. Reported to Production Exec in London.

PRODUCTION EXECUTIVE

Gobstopper TV (Across all projects and development and Line Produced Just Tattoo of Us series 2 MTV – March 2017 – July 2017)

Created and managed budgets for Gobstopper TV. Managed senior staff on projects. Attended meetings with broadcasters with company MD. Set up 2nd series of Just Tattoo of Us including location deal and design with fixed rig, gallery and office space etc. Negotiated kit deals, rates with talent's agents and company deals for post production. Crewed up for projects in production with senior staff. Line Produced shoot for Just Tattoo of Us. Set up location for third series of Just Tattoo of Us. Managed budget for Just Tattoo of Us and worked with Line Producer on an other large project, Single AF for MTV which was in production at the same time to help manage the large budget. Dealt with day to day shoot issues with the production team. Across all psych checks and any associated issues with all talent. Reported to company MD and carried out internal cost report and variance reports for broadcasters for current shows and previous shows. Also dealt with any company staff issues with MD. Used PMI to run various budgets and reports.

LINE PRODUCER

Lime Pictures (Geordie Shore MTV October 2014 – March 2017)

Completed budgets for MTV. Set up new series of Geordie Shore. Set up post production deals with Envy, Blue 2.0 and Evolutions Post Production. Managed budgets for multiple series. Set up H&S, insurance and Risk Assessments for all series. Crewed up for multiple series (crew of 65 on some series). Managed all production throughout prep, shoot and post production. Geordie Shore films 24/7 with up to 5 crews per day with filming blocks of up to 6 weeks at a time. Managed these complex shoots with a production team of 8. Dealt with psychologist and implemented complex compliance and welfare procedures. Managed all kit across series for 5 PSC crews and multiple fixed rigs in cast houses. (Foreign series had up to 5 rigged cast houses with a gallery). Dealt with local fixers on foreign shoots. Created series schedules, which had multiple series overlapping. Reported to Head of Production and carried our regular cost reports. Managed design team for cast houses across multiple series. Set up reces for foreign shoots for all aspects of shoot. Managed large production team. Geordie Shore films 3 series a year with spin off series in between. One series is generally abroad and the UK series have one foreign excursion. Prep, shoots and post production is on going and overlaps throughout the year.

Lime Pictures (Judge Geordie – January 2015 – March 2015)

Set up new MTV spin off show for Geordie Shore cast member Vicky Pattison. Ran initial budget, booked all crew and set style of shoot with kit. Set initial edit schedule and negotiating post production deal with Evolutions. Booked psychologist and set up compliance procedure.

PRODUCTION MANAGER

North One Television (Gadget Man series 3 Channel 4 – January 2014 – October 2014)

8 x 1 hour episodes of the series Gadget Man presented by Richard Ayoade.

True North Productions (The Valleys series 3 MTV – August 2013 – December 2013)

8 x 1 hour episodes of the MTV series The Valleys. **True North Productions (Beauty School Cop Outs MTV – March 2013 – August 2013)**

8 x 1 hour episodes of the MTV series Beauty School Copouts.

JUNIOR PRODUCTION MANAGER

True North Productions (The Valleys series 2 MTV – November 2012 – March 2013)

8 x 1 hour episodes of the MTV series The Valleys.

Lime Pictures (Geordie Shore series 3 MTV – March – July 2012)

8 x 1 hour episodes of the third series of Geordie Shore.

PRODUCTION CO-ORDINATOR

Chocolate Media (Baggage Channel 4 2012)

Lime pictures (Geordie Shore series 1 & 2 MTV 2012) + (House of Anubis series 1 & 2 Nickelodeon USA – 2011 – 2012) / Antix Productions (Most Haunted: The Live Series –Living 2010) / Lime Pictures (The Season – BBC2 (Switch)– 2008 – 2009) / Tiger Aspect (Mega Nanny – working title) / Lime Pictures (Living on the Edge Series 2 – MTV 2008) North One Television (Kerry Katona: Crazy in Love Series 1 – MTV 2008) / Lime Pictures (Living on the Edge Series 1 – MTV 2007) Maverick Television (How to Look Good Naked Series 2 – C4 2007) / Hat Trick (The Trial of Gemma Lang ‘working title’ ITV1 –2006 – J2007) / Hartswood Films (Lift – episode 1 of drama series called Trapped: BBC4, 2006) / Outline Productions (Development 2006) / Outline Productions (The House of Tiny Terrors Pilot: Discovery TLC, 2006) / Outline Productions – (The House of Tiny Tearaways Series 3: BBC3, 2006) / So Television – (Richard Hammond’s 5 O’Clock Show: ITV1, 2005) / Outline Productions – (Sir Steve Redgrave’s Liverpool 8: ITV1 2005) / Oxford Scientific Films - Death by Excess: SKY 1, May 2005 / Oxford Scientific Films - Joined at the Head: FIVE, 2005) / Shed Productions - Footballers’ Wives TV: ITV2, 2005 / Zig Zag - That’s so Last Week: FIVE, Dec 2004 – 2005.

EDUCATION

1996-1999 Huddersfield University, West Yorkshire
BA Hons English Studies

TRAINING

2009 The University of Salford with Skills Set
Production Manager Course – 30 credits towards an MA

References

Joe McLusky	Ian Liddington	Sarah Sedazarri
VP at C5	Head of Production	Head of Production

Numbers available on request