

# SHAUNNA O'BRIEN – RUNNER/PRODUCTION ASSISTANT

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## **PERSONAL STATEMENT**

I am a runner with a positive attitude and strong work ethic seeking opportunities in film and scripted television. I have experience working in a variety of roles across production offices, out on location, in soundstages and studios, meaning I can adapt easily to any to any task or environment put my way.

## **KEY SKILLS**

- Full, clean UK driving licence & own car with business insurance.
- Locking off shoots in busy public spaces.
- Looking after high-profile talent.
- Petty cash handling & reconciling expenses.
- Confident communicating with the public.
- Managing time/creating schedules
- Enhanced DBS
- Handling/distributing confidential material

## **CREDITS**

***Christmas Carols on ITV, MultiStory Media, Junior Researcher*** (October – December 2019)

- Sourcing contributors and congregation members for ITV's annual Carol Concert.
- Working on location with producer and AP to construct VTs.
- Rigging and derigging main location for shoot day.
- Sourcing props/donations on a limited budget.

***ITV Leaders' Debates 2019, ITV, Key Runner*** (November & December 2019)

- Looking after the host and various high-profile political figures.
- Checking in audience members efficiently.

***Censor, Silver Salt Films – Production Assistant*** (September - October 2019)

- Printing and distributing daily paperwork such as sides and call sheets.
- Coordinating and booking cast/crew travel including flights, trains and taxis.
- Transporting cast/crew between accommodation, base and locations.
- Compiling production documents e.g. cast list, unit list.

***Pass on the History, Craft Films – Day Runner*** (September 2019)

- Carrying kit, setting up breakfast/lunch, charging and distributing radios, escorting talent between shooting areas.

***Fox 21 Television Studios – Production Intern*** (June – September 2019)

- Working on high budget, large scale productions such as *American Horror Story* and *9-1-1*.
- Supporting AD team on location and in sound stages by looking after talent and locking down set.
- Supporting production team by completing lunch runs, ordering office supplies, stocking kitchen and printing/distributing scripts and call sheets.

***Top Gear, BBC – Day Runner*** (February 2019)

- Working closely with camera team and providing refreshments for crew.

***Britain's Got Talent, Thames TV – Day Runner*** (November 2018)

- Distributing and collecting paperwork, looking after contributors and managing queue.

***Flog It, BBC – Day Runner*** (January 2018)

- Welcoming the public, controlling crowds, selecting and coordinating background talent.

## **EDUCATION**

**University of Nottingham (2016-2019):** Film and Television Studies B/A – First Class Honours & School Prize for Best Final Year Essay.