

# Alice Lassey

## Runner

West Yorkshire  
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### KEY SKILLS

- Research
- Administration
- Problem Solving
- Writing
- Editing

### EDUCATION

#### Theatre and Creative Writing BA (First Class Hons)

Brunel University London  
2014 – 2017

#### Modules included:

Screenwriting, Writing  
Modern Fiction, Writing  
Comedy, Acting, Directing

### RELEVANT TRAINING

Screen Yorkshire Bootcamp  
January 2019

References available on  
request.

*I am a self-motivated and creative individual, with experience writing, critiquing, and editing both scripts and prose fiction, alongside copywriting, research, and administration. Having recently graduated with a first-class degree in Theatre and Creative Writing, I am now looking to start a career in the film and television industries, with a long-term aim of writing and directing for the screen.*

### EMPLOYMENT AND WORK EXPERIENCE

#### Steward

Edinburgh TV Festival

August 2019

- Checked in delegates and provided them with their ID badges.
- Showed speakers to their green rooms.
- Ensured a constant supply of delegate bags at reception, handling their transportation from the basement when necessary.
- Assisted with errands as and when necessary to help the rest of the festival team.

#### Venue Assistant

Leeds Young Film Festival

March-April 2018

- Assisted attendees in an animation workshop and VR tour experience.
- Informed the public about the events taking place
- Encouraged guests to fill in feedback forms.

#### Programme Administrator

University of Bradford

December 2017 – February 2018

- Provided administrative support to the distance learning team.

#### Project Manager (Site Update)

Bradford UNESCO City of Film

August 2017 – March 2018

- Conducted historical research into productions, locations, and people from Bradford's past.
- Wrote content for the update, including summaries of films shot in the area, short histories of cinema-related landmarks and a description of the UNESCO Creative Cities scheme.
- The finished website can be seen here:  
[www.bradfordfilmheritage.com](http://www.bradfordfilmheritage.com)

#### Assistant to the Director

Bradford UNESCO City of Film

July – August 2016

- Involved in planning, organising and marketing events – included copywriting for leaflets, posting on social media and producing blogs for the web (these can be found here: [bradford-city-of-film.com/2016/08](http://bradford-city-of-film.com/2016/08))
- Supported the Director in meetings with film industry professionals.

#### Supporting Artist

Various

- Performed as a supporting artist in TV series such as ITV's Victoria, and Gentleman Jack for BBC/HBO.
- Experienced the workings of television studio and location shoots.