

# TOM POON - FLOOR RUNNER / SET & CROWD PA - NOV 2021

- ❖ DBS Enhanced (Dec 2018)    ❖ First Aid Trained    ❖ Sara Putt Associates
- ❖ Regional Runner outside M25, based in W London    Trainee Scheme 2020
- ❖ Full Clean UK Driving Licence (25+) with Car on Business Insurance

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Floor runner with experience on drama, working within the Assistant Director department on set.  
Helpful, friendly, and will listen to feedback.

| TV DRAMA   |   |   |                                |
|--|---|---|--------------------------------|
| PRODUCTION   | POSITION  | KEY CREW  | DATE                           |
| <b>Killing Eve S4</b><br>Sid Gentle Films Ltd – 8x45' Series                                   | Floor Runner  | 1 <sup>st</sup> AD – Huey Kerrigan<br>2 <sup>nd</sup> AD – Hannah Lewis<br>3 <sup>rd</sup> AD – Mike King / Rianna McQueen        | <b>June 2021<br/>- Present</b> |
| <b>The Man Who Fell to Earth</b><br>CBS Studios – 10x60' Series                                | Floor PA (dailies:<br>double bank unit)               | 1 <sup>st</sup> AD – Patrick Cadell<br>3 <sup>rd</sup> AD – Jahn Ramis / Anthony Lowery   | <b>Oct 2021</b>                |
| <b>Chivalry</b><br>Baby Cow Productions – 6x30' Series   | Production Assistant<br>(pick-up shoot)               | POC – Iona Westlake<br>2 <sup>nd</sup> AD – Steve Crabtree<br>Head of Production – Judith Bantock                                 | <b>Sep 2021</b>                |
| <b>Slow Horses</b><br>Apple TV+ – 12x60' Series  | Floor Runner<br>(dailies)                             | 1 <sup>st</sup> AD – Jim Imber<br>3 <sup>rd</sup> AD – David Underwood  | <b>Sep 2021</b>                |
| <b>Suspicion</b><br>Apple TV+ – 8x60' Series   | Production Assistant<br>(pick-up shoot)               | Head of Production – Kirsten Eller  | <b>Aug 2021</b>                |
| <b>Anatomy of a Scandal</b><br>Netflix – 6x60' Series  | Production Secretary<br>(upgrade for 3 weeks of wrap) | POC – Samuel Harman<br>APOC – Lucy Crossley<br>2 <sup>nd</sup> AD – Malinda Kaur<br>UPM – Greg Harris<br>Producer – Mark Kinsella | <b>Oct 2020 -<br/>Apr 2021</b> |
|  | Production Runner                                     |   |                                |
| <b>Pennyworth S2</b><br>DC, Epix – 10x60' Series (Blocks 3-4)                                  | Floor PA (dailies),<br>Crowd PA (dailies)             | 1 <sup>st</sup> AD – Neil Wallace<br>Floor 2 <sup>nd</sup> AD – Laura Parkinson-Tuthill<br>Crowd 3 <sup>rd</sup> AD – Eman Kazemi | <b>Sep - Oct<br/>2020</b>      |
| <b>Shakespeare &amp; Hathaway:<br/>Private Investigators S3</b><br>BBC Studios – 10x45' Series | Base Runner /<br>Driver                               | 1 <sup>st</sup> AD – Ashley Price<br>2 <sup>nd</sup> AD – Charlotte Price<br>LP – Aden Turner<br>Producer – Caroline Slater       | <b>Aug - Dec<br/>2019</b>      |
| FEATURE FILM   |   |   |                                |
| <b>Matilda</b><br>Working Title, Netflix   | Crowd PA –<br>Fittings (dailies)                      | Crowd 2 <sup>nd</sup> AD – Corrin Allen<br>Crowd 3 <sup>rd</sup> AD – Harry Sharp   | <b>May 2021</b>                |
| COMMERCIAL / CORPORATE   |   |   |                                |
| <b>Miracle-Gro® (Online Ad)</b><br>Rare Content  | Runner  | Producer – David Andrew Smith   | <b>Aug 2020</b>                |
| MUSIC VIDEO  |   |   |                                |
| <b>SG Lewis ft. Nile Rodgers - One More</b><br>Pulse Films                                     | Floor Runner  | 1 <sup>st</sup> AD – Joe Starrs<br>PM – Beatrice Giustini   | <b>Feb 2020</b>                |
| FACTUAL ENTERTAINMENT  |   |   |                                |
| <b>Outsiders S1</b><br>UKTV, Renegade Pictures<br>6x45' Comedy Challenge Series                | Production Runner                                     | POC – Hilary Johnson<br>PM – Ben Blakey<br>LP – Claire Bugden<br>Producer – Jack Harris   | <b>Apr - May<br/>2021</b>      |

## TRAINING

|   |                    |                   |
|---|--------------------|-------------------|
| <b>COVID-19 Awareness on Production</b> – Cert Code 'XJQCESE' | Screenskills       | <b>May 2021</b>   |
| <b>Emergency First Aid at Work, EFAW (6 Hour Training)</b>    | First Option       | <b>May 2021</b>   |
| <b>Floor Runners Bootcamp</b>                                 | Led by Dan Gibling | <b>March 2019</b> |

## PREVIOUS TRANSFERABLE EXPERIENCE

|   |                                |
|---|--------------------------------|
| <b>Technical Stage Manager, Durham Revue</b> - Rigged and cued lighting and sound for sketch comedy theatre at 11 separate venues and 2 full festival runs in Underbelly Cowgate at the Edinburgh Fringe Festival 2017 & 2018 | <b>Jan 2017 -<br/>Nov 2018</b> |
| <b>Tour Guide, Durham Castle Museum</b> - Delivered historical tours to groups of 30 people on UNESCO Site.   | <b>May 2016 - 2018</b>         |

## EDUCATION

|   |                            |                        |
|---|----------------------------|------------------------|
| <b>BEng (Hons) General Engineering</b>                | Durham University          | <b>Oct 2015 - 2019</b> |
| <b>CMI Level 3 Diploma in First Line Management</b>   | Cambridge Regional College | <b>Nov 2014 - 2015</b> |
| <b>ILM Level 3 Award in Leadership and Management</b> | CVQO                       | <b>Oct - Nov 2013</b>  |

## REFERENCES AVAILABLE UPON REQUEST

*GDPR Statement: This CV may be kept on file and distributed for employment purposes*