
EMILY BRUNT

PRODUCTION ASSISTANT

EMAIL

EMILY.A.BRUNT@GMAIL.COM

TELEPHONE

07974733285

FULL CLEAN UK DRIVING LICENSE WITH
OWN CAR

UK PASSPORT

FIRST AID TRAINED – EXP APRIL 2019

PERSONAL STATEMENT

Production Assistant looking for more
film and TV drama experience within the
UK

SKILLS

- Excellent organisational and time management skills
 - Cash handling, float reconciliation
 - Excellent communication and interpersonal skills with extensive experience in customer service
 - The ability to work well under pressure
 - Proficient IT Skills; Mac, PC and Microsoft Office
 - Flexible, happy to travel
 - Confident driving cast and crew in large vehicles
 - Looking after talent
 - Location experience
 - Experience booking travel and accommodation
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REFERENCES

Jennine Baker (Accountant)

07967684796

Rhys Perkins (Production Coordinator)

07882310585

TV AND FILM

**ACCOUNTS CASHIER – URBAN MYTH FILMS
“WAR OF THE WORLDS”**

December 2018 – April 2019

**PRODUCTION ASSISTANT – SALT BEEF TV
“ALMOST NEVER”**

June 2018 – October 2018

**RUNNER (DAILIES) – RUMPUS MEDIA
“WALKING BRITAINS LOST RAILWAYS”**

April 2018

**PRODUCTION ASSISTANT - IRON BOX FILMS LTD
“RAVERS”**

February 2018 – April 2018

**2ND AD – BRISTOL OLD VIC THEATRE SCHOOL
“HORROR FILM”**

January 2012 – February 2012

**SET DRESSER – BRISTOL OLD VIC THEATRE SCHOOL
“UP AND DOWN”**

February 2012 – March 2012

THEATRE

**DEPUTY STAGE MANAGER – BRISTOL OLD VIC
“LAST DAYS OF MANKIND”**

May 2013 – July 2013

**STAGE MANAGER – REDGRAVE THEATRE
“PERICLES”**

January 2013 – March 2013

**ASSISTANT STAGE MANAGER – BRISTOL OLD VIC STUDIO
“THE ROVER”**

May 2012 – July 2012

**ASSISTANT STAGE MANAGER – REDGRAVE THEATRE
“MACBETH”**

January 2012 – April 2012

EDUCATION

**PROFESSIONAL STAGE MANAGEMENT BA HONS
BRISTOL OLD VIC THEATRE SCHOOL**

September 2010 – July 2013