

GINA BROWN

Art Department

ginabrown12@hotmail.com // 07903512001

London/Manchester Based

GDPR Statement: This CV may be kept on file and distributed for employment purposes.

Summary

I am aiming to develop in props and set design within the TV industry. I want to build on my experience as art department assistant to gain a full understanding of the role. I have a strong background in customer service and hospitality. Other set experience includes working as a Supporting Artist on drama series productions.

Attributes

- Full, clean UK driving license
- DBS checked
- Cash handling
- Excellent customer service & telephone manner
- Hospitality/Office experience

Skills

- Photoshop CS6
 - SketchUp/Planner 5D
 - Advanced knowledge of Word, Outlook & Excel
 - Digital and analogue camera operation (Canon)
 - Organised and a strong attention to detail
-

Experience

- **'DEFENDING THE GUILTY' [series 1]** | BigTalk | Standby Props/Art Dept Assistant - (Nov 2018)
BBC courtroom comedy – Work Experience
-dressing/striking, creating action/background props, shadowing standby props, researching
 - **'LADHOOD' [pilot]** | BBC | Prop Hand / Runner - (Sept 2018)
BBC3 Pilot comedy based on Liam Williams' successful Radio 4 series.
-script marking, dressing/striking sets, researching
 - **'ON A ROLL' [music video]** | HUNGER TV | Work Experience / Runner - (June 2014)
'On A Roll' – Icona Pop – Part of my 3rd year university degree.
-painting the set, organising wardrobe, arranging pickups from PR companies
-

Other Employment

- **Store Manager** | Finch House Fine Foods & Coffee, Tonbridge – (March 2018-Sept 2018)
-Barista training, running the store, H&S regulations, stock taking, ordering, fire training, cash handling
 - **Reception Supervisor** | Holiday Inn Manchester City Centre – (Nov 2016-Nov 2017)
-Cash handling, duty manager shifts, H&S, front facing role, team coach, running front desk
-

Education & Relevant Training

- **University for Creative Arts** | BA Hons Photography 2011-2014
 - **Screenskills** | High End TV Boot Camp by 'Calling the Shots' | October 2018
-

References

- **Fleur Whitlock** – Art Director
- **Jo King** – Art Director
- **Grenville Horner** – Production Designer
- **Lucy Jack** – Line Producer

Contact details available upon request.