



DIMA SHARIF || ASPIRING PRODUCER

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PROFILE

A highly driven, conscientious and creative Palestinian self-learner with 2-years of experience in production, looking to secure a position as a **Producer** in a reputable organisation wherein I can add value and grow my professional career. (references upon request).



EDUCATION

University of The West of England // American High School Diploma with High Achievement
2018 BA (Honors) Filmmaking – 2:1 // June 2014 (Scored 26 points in the International Baccalaureate (IB) Program) – 304 UCAS Points



SKILLS

Outstanding verbal and written communications skills (English and Arabic).
Excellent interpersonal and persuading skills, working with external professional actors and organisations.

Ability to effectively work autonomously or with a team.
Strong problem solving and time management skills, strong leadership skills and capacity to work under pressure, scheduling and budgeting skills developed working as a producer on university productions for 2 years.

Strong technical skills ranging from Avid to design softwares, working with camera, lighting and sound equipment to PR and social media management.



EXPERIENCES

UNIVERSITY OF THE WEST OF ENGLAND || BRISTOL, UK
STUDENT AMBASSADOR || September 2017–present

Represented the university during orientation weeks by welcoming potential students, showing them around campus and providing them information about the social, cultural and educational life at our university

Performed presentations about my achievements as a student, inside and outside the classroom

ENCOUNTERS FILM FESTIVAL || BRISTOL, UK
VOLUNTEER || September 2017

Assisted multiple events during the Q&A, ticketing, front of the house info desk and Bristol Festivals viewing library manager
Distributed flyers to promote the event

BRISTOL PALESTINE FILM FESTIVAL || BRISTOL, UK
VOLUNTEER || DECEMBER 2016 AND DECEMBER 2017

Prepared, organised and promoted (online and offline) film screenings of the festival
Actively attended weekly meetings and contributed to ideas
Presented a number of films to the audience

MANSHOUR PRODUCTIONS || RAMALLAH, PALESTINE
Production and Post-Production Assistant || June 2017

Followed up on the implementation of activities and liaising with stakeholders
Contributed to shootings and post-production projects
Engaged in green screen production set-up, music video editing and production management

ODEH FILMS || RAMALLAH, PALESTINE
Production Manager Assistant || June – August 2016

Assisted in preparing a provisional schedule
Helped recruit actors and manage equipment
Aided in organising the scheduling and budgeting
Promoted film screenings through social media and posters

HE WAS? –INDEPENDENT FILM || RAMALLAH, PALESTINE

PRODUCTION ASSISTANT || SUMMER 2016

Assisted in locating props and materials for the filming

Provided catering for the actors

Aided in production of the film itself, by filling any role that was needed to help in a successful production

FILMLAB: PALESTINE || RAMALLAH, PALESTINE

Office Assistant || January 2015 –July 2015

Managed all archives and office work

Assisted in the production of Days of Cinema, an annual film screening festival

Prepared, organised and promoted various events and film-projects

Conducted a market research to analyse the potential of expanding the targeted audience

Supported events and attended strategy meetings