

Poppy Jermaine

Floor Runner

✉ poppy.jermaine@hotmail.com

☎ 07469773294

Driving Licence Full/clean, own car insured for business use | **Bases in** Bristol / London / Wiltshire / Leeds | **Age** 25

Creatively driven and highly motivated individual who loves a challenge; a confident communicator, punctual and used to working under pressure. Looking to building experience in HETV drama with a view to stepping up to 3rd AD in the future.

— FILM & TV EXPERIENCE —

A Discovery of Witches | Bad Wolf | Runner | Oct 2017 - February 2018 (5 days)

1st AD: Helen Ostler | 2nd AD: Ollie Williamson | 3rd AD: Sophie Worger / Amy King

Creative Skillset High-End TV Drama Bootcamp | Calling the Shots | Runner | 17 - 19 Jan 2018

Tin Horse Christmas Movie Missive 2017 | Tin Horse Design Ltd | Filmmaker | 6 Nov - 15 Dec 2017

Directing, shooting and editing a festive movie tradition for a client: a stop motion animation featuring a herd of antique toy horses

Eric, Ernie & Me | Objective Fiction | Additional Runner | 5 Oct 2017

1st AD: Angie Garaghan | 2nd AD: Rosie Barber | 3rd AD: Chiara Carbonara

The Festival | Fudge Park | Additional Runner/Prod. Assistant | Aug - Sept 2017 (5 days)

1st AD: Andi Coldwell | 2nd AD: Alex Kaye-Besley | Crowd 2nd: Jen Rhodes | 3rd AD: Christian Whittaker

Looking after crowd on and off set; supporting on set with busy running of comedy feature shoot

Hellboy: Rise of the Blood Queen | CT Films | Production Assistant | 4 - 27 Sept 2017

1st AD: Neil Wallace | 2nd AD: Helen Fraser | 3rd AD: Luc Gavigan (UK)

Assisting UPM, Prod Supervisor, Assistant Prod Co with: recruitment, contracts, crew starter paperwork and script distribution, couriers, raising POs, booking crew and cast taxis. First point of contact for all production inquiries while crew were on night shoot

The Undateables | Betty TV | Runner | 24 Aug 2017

Art, Passion & Power: The Story of the Royal Collection | BBC Four | Runner | 16 - 18 May 2017

Andy's Safari Adventures | BBC Studios | Studio & Locations Runner | 26 Mar - 30 June 2017

Daily set up of green screen studio, lunch orders, general on set and location support, prop and costume care, running errands

Front of House Runner | In House Role | Icon Films | Mar 2016 - Mar 2017

Duties included: answering phones, giving a sunny welcome to visitors, general office support, designer/editor/content creator for internal newsletter using InDesign, regular use of Photoshop, gardening skills to tend indoor jungle, writing entries for RTS WoE Awards, acting up for Operations Manager. Running Support for *River Monsters*, *Primal Survivor*, *Savage Kingdom*, and more

The One Show: The Loneliest Bird in Britain | Icon Films | Location Runner | 12 - 13 Jul 2016 | Director: Steph Wessell

The One Show: Ramping Up the Pressure | Icon Films | Location Runner | 7 Jul 2016 | Director: Rob Wootton

Dailies Runner | Various | Sept 2015 - Feb 2016

Complete Ltd | Taylor Made Media TV Ltd | Levon Biss | Shiver TV | Silverfish Media | Limehouse TV

Drama Teacher | Western International School of Shanghai (China) | Aug 2014 - June 2015

Creating stimuli, skills development, assessment projects, ensemble workshops, writing reports, liaising with parents/staff

Assistant Director & Set Designer | A Vampire Story by Moira Buffini: casting, character development, pinterest, moodboards and maquettes for set/costume, designing/painting/decorating set pieces, collaborating with technicians, sourcing costume/props

— EDUCATION & COURSES —

Feb 2017 **3rd AD Crash Course, Sgïl Cymru, Pinewood Studio Wales** 2 days of training in 3rd AD best practice for HETV Drama

2011 - 2014 **1st Class BA Hons University of Warwick** Theatre, Performance & Cultural Policy Studies

2004 - 2010 **International Baccalaureate Diploma: 39 points (AAA* equivalent) St John's School, Marlborough**

Art, English, Biology, Spanish, Psychology, Maths Studies, English Extended Essay, Community/Action/Service

— SKILLS —

Digital: Adobe Premiere Pro, Final Cut Pro X, editing, Photoshop, InDesign, Microsoft Office

Practical: First Aid - AED with Life Support (half-day), stop motion animation, photography, drawing, modelmaking, set design and construction/decorating, costume/prop sourcing

— REFERENCES available on request

Joel Stokes Prod. Supervisor **CT Films**

Kate Horvath Prod. Manager **Andy's Safari Adventures**

Tracy Patfield Operations Manager **Icon Films**

