

## **MEESHAN SAXENA - Assistant Producer, Scripted High-End TV**

**meeshan.saxena@gmail.com, 07944 294727, Full UK DL, Available across all regions**

I have ten years' international experience across the development, production and distribution processes in scripted film/ TV production companies. Now as a freelance Assistant Producer, I aim to deliver shows with my welcoming, organised and tenacious personality, as per the creative vision and on-budget, and have recently completed the Screenskills High-End TV Producer Masterclass programme.

- **Assistant Producer, Scripted High-End TV - Freelance (Aug21-present)**  
**'The Way'** - 3x60' drama - Red Seam (Asst. to Producer/ Exec Producer/ Director - Michael Sheen, Adam Curtis)  
**'Inside No. 9 S8'** - 6x30' comedy drama - BBC Studios (Producer: Kim Crowther, EP: Adam Tandy, Josh Cole)  
**'Life and Death in the Warehouse'** - 1x60' drama - BBC Studios (Producer: Tracie Simpson, EP: Aysha Rafaele)
  - Arranging commissioner/ distribution/ regional funding plans and paperwork
  - Assisting Producers/ Casting/ Legal & BA in selection of cast and hiring of HoDs/ crew
  - Assisting Producers/ HoDs/ Directors in pre-prod meetings in delivering creative vision for key scenes
  - Suggesting edits to draft scripts with writers, coordinating script versions
  - Working with Legal & BA in music/ production clearances, neg checks, cast contracting/ special stip
  - Weekly budget pass/ cost reports to re-allocate spend as per departmental requirements
  - Problem-solving on set to ensure cohesion and positive working environment for all departments
  - Managing distribution and deliverables incl. marketing (publicity/ stills/ EPK) as per international spec
  - Determining post schedule and VFX during shoot, feedback of assembly/ cuts to Director/ Editor in edit
  - Management of initiatives e.g. awards, diversity, sustainability/ albert, training
- **Scripted Production Business Partner (BBC Studios) - Sep18-Aug21**
  - Management and reporting across development, production, legal, marketing, distribution teams of HETV shows across slate to meet company strategic objectives, developing production funding plans/ schedules, monitoring sustainability/ diversity strategy
  - Creating and managing Scripted 5-year strategy plan - assessing current development and production capabilities, industry analysis i.e. market trends and commissioning landscape, competitor activity
  - Writing business cases for acquisition of IP, co-productions/ ventures, writer/ on-screen talent deals
  - Managing monthly reporting/ management meetings for HR, development and production approval cases
  - Managing of studio spaces/ rates, handing back of spaces across multiple sites
- **Content Strategy Manager (Universal Pictures/ NBCUniversal) - Feb18-Sep18**
  - Assessing Scripted content by giving detailed feedback on scripts, cuts and finished projects
  - Deal-negotiation with co-producers - modelling, maximising revenue streams (all rights/ territories)
- **Asst. Development, Acquisitions & Production Manager, Freelance Script Reader (Hyde Park International/ Archery Pictures/ Walt Disney Studios/ Vertigo Films) - Aug15-Mar18 - Los Angeles/ London**
  - Delivering critical feedback on scripts/ pitches, analysis of commercial criteria, researching new IP
  - Negotiation and sales of film slate to international at Berlin/ Cannes/ Santa Monica
  - Delivering detailed feedback and analysis of rough edits in post
  - Crowd AD/ Asst. Environmental Coordinator on-set for live-action Disney feature 'Dumbo'
  - Writers' Assistant for Archery Pictures/ Universal TV drama writers' room
- **International Marketing/ Programming Exec (Sky/ A+E Networks) - Feb-Jul 15**
  - Programme analysis/ reviewing, creative brief writing, working with Creative and Programming teams in assessing quant/ qual data and consumer research to develop of new content based on portfolio
- **Development & Production Consultant (Red Chillies Ent./ T-Series) - Feb 13-Nov 14 - Mumbai, India**

- Script analysis, researching locations, and production for Bollywood features
- **Commercial Executive (The Walt Disney Company) - Sep 11-Nov 12**
- Supporting sales/ distribution teams with box-office/ TV ratings across international territories

#### **Education/ Achievements**

- **HETV Producer Masterclass Programme - Screenskills - Mar22-Sep22**
- **Executive MBA for Creative Industries, Ashridge Business School – TV Scholarship - Aug 16-Nov 19**
- BBC Leadership Programme (2019)
- First short film “Some Time Later” nominated in Noida International Film Festival 2015
- Producing Foundation course - London Film Academy (2013)
- Officer in British Armed Forces - Territorial Army (2010-11)
- BA (Hons) Economics, University of Leicester (2008-11)

**I consent for this CV to be kept on record and passed on to potential employers.**