

PERSONAL PROFILE

I am an AP and experienced Researcher, who has helped take stories from pre-production to delivery. I have worked as an AP on a cinematic documentary, and directly under the PD in the absence of an AP on programmes for the BBC and ITV. I thrive in a fast-paced, high pressure environment, adapting to the challenges each job presents, whether in the office or on location.

KEY SKILLS

- Excellent organisational, communication, teamwork and interpersonal skills
- Sourcing and casting contributors
- Scouting and managing locations
- Working with talent and contributors
- Working with children and animals
- Recognising the strength of a story as it develops
- Assisting on location
- Co-ordination, call sheets, schedules
- Research, fact checking, sourcing archive
- Full clean UK driving licence

DOCUMENTARY FILM & FACTUAL TELEVISION

ASSISTANT PRODUCER - Aconite Productions, AQUARELA, Documentary Feature (Jun 13-Current)

Award-winning Russian director Victor Kossakovsky's new cinematic documentary film. Location recce around Scotland. Photographing, filming and creating a written record of the locations and journey. Research for information to inspire content. Pre-production and pilot.

PROD. ASSISTANT - Windfall Films (Ch4), THE MURDER TRIAL, 1x90 (Apr-Jun 12)

Ground-breaking OB of a murder trial at Edinburgh's High Court, giving a unique view into the Scottish legal system at work. Logged the entire trial in real-time using IP Director so that weeks of footage could be easily utilised in the edit.

RESEARCHER - True North (Nat Geo/BBC1/C&I), VARIOUS PROGRAMMES (Mar 12)

Fact checked and drafted scripts to the highest standard in preparation for international translation.

RESEARCHER - True North (CBBC), DICK & DOM GO WILD Series 2, 20x30 (May 11-Feb 12)

Built on relationships with locations from series one, and helped source new ones. Scouted one of the most memorable and spectacular of the series, a huge island gannet colony. Worked directly under the PD, liaised with contributors, assisted the crew and worked closely with the presenters. Single-handedly fact checked scripts for the entire series and sourced archive footage.

RESEARCHER - True North (BBC1), ANIMAL 24:7 Series 8, 10x30 (Mar-May 11)

Worked closely with organisations including the Police and RSPCA, travelling the UK with a shooting AP. Dealt sensitively with people under stress whilst conducting interviews or gaining permission to film. Worked in many challenging environments. Operated the boom and radio mics. Wrote reports on how suitable the stories we had filmed were for broadcast.

PROD. ASSISTANT - Matchlight (Ch5), DANGEROUS DRIVERS' SCHOOL, 6x60 (Feb-Mar 11)

RESEARCHER - True North (ITV1), MY DAD'S ARMY, 1x60 (Nov-Dec 10)

Took over from the Associate Producer when she went on maternity leave on this emotionally charged documentary. Worked with bereaved young children and widows of servicemen killed in Afghanistan. Nominated for Best Factual Programme at the RTS Yorkshire Awards 2012.

RESEARCHER - True North (CBBC), DICK & DOM GO WILD Series 1, 20x30 (Jun 10-Feb 11)

As above with Series 2. Additionally acted as casting assistant and interviewed children in schools.

RESEARCHER (Work Experience) - Shiver (Ch5), THE PROPERTY LIST (Jun 08)

DRAMA & FEATURE FILM

EXTRAS CO-ORDINATOR'S ASSISTANT (Dailies) - SUNSHINE ON LEITH, Feature (May 13)

Helped to book and then process 400 extras for the filming of the finale song and dance number.

PROD. ASSISTANT - SOL Productions/DNA Films, SUNSHINE ON LEITH, Feature (Oct-Dec 12)

Director Dexter Fletcher's PA and cast liaison. Worked closely with talent such as Peter Mullan and Jane Horrocks. Production research, paperwork. Production link to AD dept and 2nd unit AD work.



FLOOR RUNNER (Dailies) - Little Comet (BBC3), PRAMFACE, Drama (Oct 12)

COMMERCIAL & CORPORATE

PROD. ASSISTANT - Filming Scotland, GALERIES LAFAYETTE, Commercial Photo (Jul 13)

PROD. ASSISTANT - The Gate Films, VISIT SCOTLAND, Commercial (May 13)

PROD. ASSISTANT - Filming Scotland, BROOKS BROTHERS - A/W, Commercial Photo (Apr 13)

PRODUCER'S ASSISTANT - Brothers & Sisters, JOIN IN, Web (Aug 12)

PROD. ASSISTANT - Filming Scotland, DHL - BIKE, Commercial (Apr 12)

RUNNER - Spectrecom, NEWCASTLE UNIVERSITY, Corporate (Oct 10)

PROD. MANAGER - Ten Alps Vision, 1 NEWCASTLE/GATESHEAD, Corporate (Jun 10)
Managed the project from the scope meeting through to filming, and conducted all the interviews.

INTERN - Ten Alps Vision, VARIOUS PROJECTS, Corporate/Commercial (Mar-May 10)
Three month internship. Quickly progressed from production assistant to managing my own projects. Conducted interviews and managed shoots on location and in the studio. Call sheets, schedules, research, client contact and office management. Camera training: Sony PMW-EX3 and Sony XDCAM.

RUNNER (Work Experience) - RSA Films, KFC - MESSI & VARIOUS, Commercial (Feb 10)

TECH RUNNER - Ten Alps Vision, MAMAS & PAPAS, Corporate (Dec 09)

CAMERA TRAINEE - The Mill, ESSAR - LET'S BEGIN, Commercial (Oct 09)

OTHER RELEVANT EXPERIENCE & TRAINING

PHOTOGRAPHER - Wedding Photography, Spain (Sep 12-Apr 13)
Part of a two person team on Canon 5D/7D over three days, for a high profile client.

CAMERA TRAINING - Arri Media (Feb 10)
Spent two days learning how to load mags, and about the D-21.

PHOTOGRAPHER - StAnza, Scotland's Poetry Festival (Mar 07)

PHOTOGRAPHER - Events Photography for University of St Andrews (2006-2009)

ROGUE PRODUCTIONS - University of St Andrews Film Production Society (2006-2009)
Publicity Officer. Committee for Half Cut, Scotland's Student Film Festival. Made numerous films including shorts, claymations and a documentary that Ministry of Sound featured on their website.

EDUCATION

MA (Hons) English First Class, University of St Andrews (2005-2009)
Dean's list for academic achievement (2007/2008 and 2008/2009)

Advanced Highers: Music (A), English (B), Chemistry (B) (2005)
Highers: English (A), Music (A), Chemistry (A), Maths (A), French (A) (2004)

ADDITIONAL SKILLS & INTERESTS

Photography Canon DSLR (5D/7D) experience. Own a GoPro Hero 2 and a Canon 350D
IT PC, Mac, Microsoft Office and Adobe Photoshop. Basic Adobe Premier Pro and InDesign
Languages Spanish for two years at university, French to Higher
Interests Kayaking, surfing and skiing - often with my GoPro. Playing 'cello and piano. Reading and watching films, documentaries and television. Wild camping and travelling

References available upon request

