

// Douglas Aithie // 07742366805 // douglasaithie@gmail.com //

// Production Coordinator // COVID Manager // Based in Scotland // Bases in Manchester, Newcastle //

// Biography //

I have just finished a HOD role as COVID Manager on Vera Series 11 (ITV) & I am looking to move back into Production. I have a strong background in Production roles in Glasgow, Manchester & Newcastle across six years of experience working in film & television.

// Production Credits //

ITV – VERA SERIES 11

COVID Manager // February 2021 – September 2021 (Blocks 3 – 6)

HOD Role. Booked tests for Cast, worked with ITV & Senior Producers to carry out COVID Protocols across the workplace, worked with Locations to make sure filming locations were COVID compliant, ordered COVID consumables, managed a team of three across shoot days, dealt with difficult situations & monitored welfare of Cast and Crew when positive cases happened. Awarded a L3 Advanced Covid Supervisors Qualification by First Option.

BBC – RIVER CITY 21 A&B

Assistant Coordinator // February – March & August – November 2019

Production Coordinator // March – May 2019

Assistant Coordinator for Blocks A&B. I was stepped up to Production Coordinator for 3 months to cover during Block A. Booked travel and accommodation for Cast & Crew, organised and ordered stationary, worked with BBC to organise and run publicity shoots, organised child licences, managed IT accounts, compiled progress reports, troubleshooted IT & Photocopier issues, booked Crew contracts with SmartBook & sent out documentation (callsheets, sides, schedules).

LEFTBANK – OUTLANDER SERIES 4

2nd Unit Production Assistant // February – March & May – June 2019

Split in dates caused by 'Beast From The East'. Assisted with the running of 2nd Unit Shoot. Booked travel and accommodation for Cast & Crew. Compiled progress reports. Organised accommodation across Stranraer for night shoot prep and shooting dates.

// Production Runner Credits //

Sigma Films – Tetris

BBC (Manchester) – Creeped Out 2

Leftbank – Outlander Series 4

Channel X (Manchester) So Awkward Series 4

RED – Trust Me

Hungry Bear– All Round To Mrs Brown's (Pilot)

STV – Prison: First & Last 24 Hours

BBC – The Edge

Shed Media – Waterloo Road

November 2020 – February 2021

September – November 2019

October 2017 – July 2018

May – September 2017

November 2016 – April 2017

October 2016

April – September 2016

August – September 2017

June – September 2014