

Employment History

Open Palm Films

Jun 2017 - Jul 2017

Production Assistant

Pond Life (Independent Feature Film)

- Securing clearances for copyright materials
- Booking talent and crew members
- Creating and distributing sides
- Handling floats and petty cash
- Organising travel for cast and crew
- Ferrying cast and crew to locations
- Managing paperwork

Open Palm Films

Jun 2017

Production Runner

Undercliffe (Independent Feature Film)

- Looking after high-profile talent
- Assisting the camera and lighting departments with set up and de-rig
- Cueing actors
- Covering the 3rd AD at the monitor
- Locking off

ZigZag Productions

Jun 2017

Production Runner

Jamie Vardy's V9 Academy (Sky Sports Documentary)

- Conducting interviews with the football players and coaches
- Assisting with data wrangling
- Handling release forms for football players and coaches
- Aiding the camera department i.e. carrying equipment, setting up tripods

BBC

Apr 2017

Runner

Flog It

- Logging
- Looking after talent
- Assisting the camera department
- Dealing with the general public
- Handling petty cash

1st Ave Machine

Sep 2016 - Mar 2017

Creative Development Intern

- Creating decks/treatments for creative agencies on InDesign
- Copy editing scripts and treatments
- Editing mood films on Premiere Pro
- Research for pitches
- Transcribing important meetings with clients

Merck / 1st Ave Machine

17th Jan 2017

Production Assistant / Runner

Test Shoot Commercial "Merck Renflexis"

Employment History (continued)

Godiva / 1st Ave Machine

21st - 22nd Nov 2016

Production Assistant / Runner

Commercial (Stop Motion) "Share Box"

Ballantine's Whiskey / 1st Ave Machine

8th Nov 2016

Production Assistant / Runner

Commercial

Esplanade Vale Media Ltd.

Jul 2016 - Aug 2016

Production Runner

Finding Fatimah (Independent Feature Film)

- Carrying equipment
- Setting up at different locations
- Going on driving runs for different departments
- Looking after the cast and supporting artists
- Helping with catering

Sheffield Doc/Fest

Jun 2016

Festival Assistant

- Entice the public to purchase tickets and attend viewings
- Providing information about specific documentaries
- Selling tickets at the box office

Impact Magazine

Jan 2016 - Jun 2016

Film Critic / Contributor

I wrote several film and television reviews that were published in the University of Nottingham's Impact Magazine

Canute Group Haulage

Mar 2015 - Sep 2015

Office Administrator

- Assisting with office expenses
- Handling insurance claims
- Processing multiple depots' payrolls
- Welcoming clients
- Dealing with telephone and email inquiries

Further employment history available on request.

Education

University of Nottingham

Oct 2015 - Dec 2016

MA (Merit) Film, Television and Screen Industries

Modules included: Audiences and Consumption, Markets and Regulation, Development and Production and Marketing and Promotion.

For my dissertation I produced an industry report which focused on the under representation of ethnic minority leads in Hollywood.

Northumbria University

Sep 2011 - Jul 2014

BA Hons. History and Politics: 2:1

Second Year: I was selected out of 80 applicants to represent Northumbria University in their British & American Cultures Exchange Program as a student at Georgia State University.

My final year dissertation analyzed the use of violence during the Black Power Movement in the United States.

Workshop College

Sep 2006 - Jul 2011

4 A-levels and 10 GCSEs (A to B grade)

A-levels: English Literature (B), History (B), Classical Civilization (B), and General Studies (B).

GCSE's: (A-B) English Language, English Literature, Maths, Sciences (2), French, Spanish, History, Religious Studies and Art.

Achievements

Feeding NYC: NYC Thanksgiving Volunteer Program

Nov 2016

Packaged and delivered Thanksgiving meals to New York families in need.

Georgia State University

Aug 2012 - Jun 2013

I was chosen out of 80 candidates to participate in a student exchange to Georgia State University in Atlanta, Georgia.

I took additional film modules alongside my degree while studying at GSU, including 'The History of Motion Pictures' and 'Film Aesthetics & Analysis'. I have GSU to thank for re-stimulating my love for film and television, and provoking my change in career path.

Fundraising for the British Heart Foundation

Oct 2012

I raised over £500 for the British Heart Foundation in a sponsored skydive.

World Challenge, Kenya

Jun 2010

I partook in volunteer work, assisting in the building of a library at Kipsigak School in Kenya as part of World Challenge. Additionally, I climbed Mt Kenya while I was there with a team of friends which was an incredibly rewarding experience.

Additional Skills

Driving License

Full & Clean

Languages

Basic French & Spanish

IT

Experienced with MS office suite

Competent at Adobe InDesign

Basic knowledge of Adobe Premiere Pro

Interests

Film & Television

Travel

Politics

Sport

Play netball in a local league and regularly attend football matches