

SKILLS

- Clean Driving License
- Knowledge of CF cards, XQD cards and Micro SD Cards.
- Working with contributors/contestants
- Working with animals and children
- Using and reconciling floats
- Microsoft suite
- Knowledge of data wrangling
- Adobe suite
- Make great tea/coffee!

PERSONAL DEVELOPMENT

Green Runner Production Training
22nd of September 2016

Production Guild's Runner Training for Film & TV
23rd -24th May 2016

Waitress/Bar/Bar Team Leader
December 2012- Present
Working on an ad-hoc basis providing a high level of costumer service to a range of clients.

World Challenge Expedition
July – Aug 2013
Successfully completed an arduous month long expedition to Nicaragua and Costa Rica involving a local community based project and lengthy trekking.

EDUCATION

University of Gloucestershire
B.A (Hons) Degree in Film Production

References details given upon request.

EXPERIENCE**Runner/Driver**

7th February-Present

My duties included distributing media cards for Mini Cams, GoPro, SF7 and then collecting rushes from various hubs in the West Midlands. While in the office I would format media cards, handle and checking kit before collecting and dropping it off to crews.

Runner

25th March 2017

Working on a secret location segment, helping contestants sign release forms. Making sure the location was secure and evaluating the qualification of sofas.

Runner

18th March 2017

Making sure that contestant's sign release forms prior to their auditions. Taking photos of contestant that progressed to stage 3.

Daily Runner (Judges Runner)

January - February 2017

Personal runner for the celebrity judges, making crudités for judge's arrival and food orders ready for breaks. Prepping their personal areas and dressing rooms for their arrival, escorting their guests and family through the theatre.

Runner

19th-23rd January 2017

I was brought on as the runner for a skeleton crew filming out in Spain. Along with normal runner duties I also had to call for taxis, deal with petty cash, assist the camera department and help with logistics.

Runner/3rd AD

12th November 2016

Normal runner duties, food runs for both breakfast and lunch, dealing with petty cash. Filling out release forms to all talent on set. Looking after talent and retrieving them from the green room.

Daily Runner

October- December 2016

Working as a felxi runner doing jobs within all departments that needed help. I looked after contestants before auditions, letting the judge know about the coming up act and bring contestants into the room. Dealing with contributors.

Location Runner

29th September-8th October 2016

Liaising with the location manager to prepare crowd base, unit base and location for shooting days. Dealing with large crowds and SA's, helping manage both crowd base and set location when shooting.

Production Assistant/Runner

August-November 2016

Looking after talent and crew, dealing with logistical tasks, consent paperwork, crowds, liaising with all departments as well as running errands off set and dealing with normal runner responsibilities. I also worked as an office runner, dealing with administrative tasks.

Runner

October 2014

Working as a runner and working up to camera trainee, dealing with crowd control, help with lighting set up, recharging camera batteries.

Ambulance Season 2

Dragonfly Film and TV

Ant And Dec Saturday Night Take Away

ITV Studios

X Factor A+R Day

Freemantle Media UK

Britain's Got Talent Judges Tours

Freemantle Media UK

Milk and Hon£y- The Movie

Independent Feature Film

A2-X2 Music Video

Friend Productions LTD

Britain's Got Talent Producer's Tours

Freemantle Media UK

Will

Ninth Floor Productions

Milk and Hon£y- The Movie

Independent Feature Film

Fractured Minds

Independent Feature Film