

# JACQUELINE KENNEDY

LOCATION MANAGER  
M: 07474 239 263

## EXPERIENCE

### FEATURE FILM

SE London | Kent | Ipswich  
2019 June – Aug

### LOCATION MANAGER

Sourcing multiple locations, residential, doctors surgery, garage, shop, fields. Organising permits for street filming for uses of structures. Organising TM and stop and go. Unit managing, sourcing unit bases, managing parking for crew and cast. Recce locations, negotiate fees, build relationships with location owners and manage location on set.

**DIRECT MEDIA  
PRODUCTION LTD |  
BBC FEATURE FILM  
| KASABIAN MUSIC  
VIDEO | OGILVY  
CORPORATE**

London | Leicester |  
Nottingham  
2017 July – Apr 2019

### LOCATION MANAGER

Managing the full setup of x2 CTA commercial films, from sourcing location, sourcing and selecting talent, sourcing and booking crew, negotiating all fees and attending all shoots. Setting up 11 social media films shoots, sourcing locations, contributors, sourcing clearances, liaising with camera ops and editor and providing them with details of their shoots and call sheets etc. Sourcing 19 exterior and interior locations for a BBC feature; setting up location for Kasabian music video, advising directors on best options for brief, providing options on locations, seeking permission for full access to residential property and a pub, negotiating all fees, preparing RA docs, recce. Sourcing large residential locations for C4 cookery series. Residential corporate shoot for British Gas.

**INDIES | FEATURE  
FILM-LOVE  
EVENTUALLY**

Manchester | West  
Yorkshire | NW  
2016 June - Aug

### LOCATION MANAGER

Sourcing and securing 22 locations for feature film, shot around Manchester and West Yorkshire. Prepared contracts, permits, negotiate all fees, ensure that location owners are fully briefed about the shoot and what will happen on the day. Prep location before the shoot and de-prep location after shoot. Manage shoot, crew and cast on location.

**INDIES | DIGITAL  
MEDIA**

Midlands | SE  
2016 Jan - Mar

### LOCATION MANAGER | PRODUCER | PM

Setting up shoots for Sony commercials. Managing client briefs, sourcing locations, booking cast, crew and kit. Managing cast and crew on location. Negotiate fees, prepare contracts, call sheets, and risk assessments. Provide suggestion for locations, recce and secure locations; manage all location negotiations, contacts and fees. Clean location after shoot. Manage shoot, crew and cast on location.

**INDIES | DIGITAL  
MEDIA | COGENT**

Midlands | SE | London  
2014 - 2015

### LOCATION MANAGER | PRODUCER | PM

Setting up shoots for commercials and films for Jaguar Land Rover. Managing client briefs, preparing press release, sourcing locations, booking talent, booking crew and kit. Briefing designers /stylists on the look of the shoot. Negotiate fees, prepare contracts, call sheets, and risk assessments. Provide suggestion for locations, recce and secure locations; manage all location negotiations. contacts and fees. Clean location after

**BBC | ITV | INDIES**

Midlands | London | SE  
2012 – 2014

**LOCATION MANAGER | PRODUCER | PM**

Handling all aspects of production on 'Jools Holland' and 'Take Me Out'. Working on OB - live programme. Handling studio enquiries, book crew and kit. Negotiate best rates, prepare contracts, brief designers on studio layout. Prepare call sheets and secure permits. Setting up shoots for commercials, manage budget.

**INDIES | C5**

London | Midlands  
2010 – 2012

**PRODUCER | PM**

Prepare programme ideas. Set up productions, book crew, cast and kit. Prepare contracts, negotiate rates, manage and prepare schedules. Carry out risk assessments, brief crew on health and safety.

**INDIES | ITV**

Midlands | London | SE  
2005 - 2010

**LOCATION MANAGER | PRODUCER | PM**

Handling all aspects of production for commercials, corporate, shorts features, documentaries, and photo shoots. Source, recce and secure locations. Client liaison, researching, interviewing, writing scripts, prepare press release. Styling models, manage shoots on location and in studio. Prepare and manage schedules, deliver rushes. Carry out risk assessments. Book crew, cast and kit.

**ITV|BBC|C4**

Midlands | London  
1998 - 2005

**RESEARCHER | ASSISTANT PRODUCER**

Programming genre: documentaries, live topical debates, lifestyle, observational, reality. Generating programme ideas, prepare press release researching and interviewing contributors, booking presenters, preparing treatments and structure for scripts.

**EDUCATION****INTERMEDIA FILM & VIDEO**

Nottingham  
1994 – 1995

**BTEC NATIONAL IN FILM & VIDEO TECHNOLOGIES**

Complete training in film and video production.

**BBC TRAINING | DV TALENT**

London  
2003 – 2004

**SCRIPT WRITING FOR DOCUMENTARIES | DV TALENT DSR570 SHOOTING AND DIRECTING**

Script writing, filming and directing for documentaries