

### Selected Job History:

#### **November 2012 – Present: Mediabile**

##### Facilitator (Freelance)

- Teach students and teachers about the construction and editing of short films.
- Present PowerPoints and information in a way that is educational and fun for children.
- Assist the students and teachers with any technical problems they may have.

#### **September 2012: 2.8 Hours Later - Manchester**

##### Zone Manager for Live Action Zombie Chase Game

- Managed a zone of the game that occupied Market Street and Brown Street in Manchester, including keeping the area safe for pedestrians, actors and players.
  - Communicated with security to help prevent any incidents occurring.
- Directed the performances of actors, and made sure that they were performing in a way that would not endanger themselves, the public or players.
- Used a radio and a text messaging system to relay information to other members of the team about players progression through the game and incidents in my area.

#### **September 2011 – August 2012: Trafford Centre Television**

##### Videographer / Senior Team Leader

- Part of a camera team for several live events.
- Second camera and production assistant for numerous programmes.
  - Edited adverts and programmes using Adobe Creative Suite.
  - Set up the studio filming space for blue screen filming.
- General customer service, helping to inform customers about The Trafford Centre.
- Day to day duties included producing paperwork, and maintaining the playlist for The Big Screen in The Trafford Centre daily.
- Wrote scripts for the movie preview show 'Moviedome' that plays out monthly on The Big Screen.
- Communicated with clients, colleagues and presenters by various means including email, telephone and in person.

#### **March – November 2010. January 2011 – June 2011: NHS Temp.**

##### Data Manager / Administrator (YCRN), Data Clerk (Chapel Allerton Hospital)

- Compiled reports, excel spreadsheets and other paper work.
- Discrepancy checked and cleansed data from various sources to make sure it was correct.
  - General office work such as filing, photocopying, answering phone calls, etc.
  - Organised a large backlog of paperwork, input the data and then filed them.
    - Taught people systems that were new to them.
- Made sure that documents that were confidential were kept somewhere secure or shredded.
  - Helped to maintain the YCRN website.

#### **2008 – Present: Running Clock Films**

##### Self shooting director, Writer, Editor, Producer

- Filmed gigs, interviews and promos using DSLRs and more conventional video cameras.
  - Edited interviews, short films, promos and more using a variety of editing software.
- Writer and script editor for numerous scripts for short films, interviews and promos.

**Selected Media Work Credits:**

**2013:**

Forever Beautiful – Short Film – Running Clock Films – Producer  
Animal Crackers – Sitcom – Running Clock Films – Producer/Co-director  
La La & the Boo Ya: Lioness – Music Video – Running Clock Films - Producer  
Untitled Horror Film – Feature Film – Shooting Is War – 1<sup>st</sup> AD.

**2012:**

Ian D Montfort Chat Show – Taster - BBC Comedy – Runner.  
Meeting Marcy – Short film – Viva La Freako - 1<sup>st</sup> AD.  
Irwell Valley – Corporate Video – Hemingway Design – Production assistant, camera assistant.

**2011:**

Raphael Attar: Zombies – Music Video – Hypnagogiac Films – Camera operator.

**2010:**

360 Club – Live recording – Clubaholic.tv – Camera operator.  
Ghost – Short Film – 4 Hour Film Challenge – Editor.  
Captain America; The First Avenger – Feature Film – Marvel Studios – Location marshall.  
Love Thy Neighbour – Observational Documentary – Studio Lambert – Runner, camera assistant.  
Derren Brown Hero at 30000 Feet – TV Special – Objective Productions – Runner.  
Seven Magnificent Reasons – Corporate Video – Bradley.tv – Runner.

**2009:**

WakeThisDay: Revival – Music Video – Running Clock Films – Director, writer, producer.  
WakeThisDay interview – Viral video – Running Clock Films – Director, writer, researcher.

**2008:**

Navy: Disco – Music Video – Running Clock Films – Director, producer.  
Navy: Disco The Making Of – Viral Video – Running Clock Films – Director, editor.  
Champ – Short Film – Running Clock Films – Producer.  
Jon Amor Live – Live Recording – University of Cumbria – Track operator, assistant editor.

**2007:**

The Satin Peaches: Well, Well, Well Well – Music Video – Joy@RSA – Runner

**Media Equipment and Other Software Knowledge:**

Editing Software – Adobe Premiere, Final Cut, Avid Xpress Pro, Sony Vegas.  
Cameras – Sony Z7, **Canon 7D (own)**, Sony DSR 300, Panasonic DVX-100, Canon XM2.  
Miscellaneous – Adobe Photoshop, Adobe Encore, Adobe After Effects, Microsoft Office, basic lighting,  
basic sound, social networking.

**Education and Qualifications:**

**2006 – 2009** University of Central Lancashire  
BA (Hons) Film and Television Production  
*Upper Second Class Honours Degree*

**2004 – 2006** Hastingsbury Sixth Form  
A Level – *Media Studies: B, Drama: C*

**2001 – 2004** Hastingsbury Upper School  
GCSE – *Over 10 passes including a B in Drama and C's in Double English, Double Science, Mathematics and History.*

**Skills, Experience and Personality:**

- Can type over 70wpm
- Over a years experience in administrative roles.
- Strong understanding of social networking, forum moderation and the internet in general.
  - Quick to adapt to new locations, software and technology.
  - Friendly and always striving to make sure someone feels appreciated and welcome.
    - Used to busy working environments and meeting tight deadlines.
- Worked on various other media projects (including live events, corporate videos, promos and short films) in roles such as writer, continuity, logger, AD, script editor, camera operator, runner, camera assistant, editor and more.

**Hobbies:**

- Writing, football, watching films, travelling, creating media projects, cooking, music, photography, video games.

Showreel available to view at [www.runningclockfilms.wordpress.com/showreel](http://www.runningclockfilms.wordpress.com/showreel)

LinkedIn page: [www.linkedin.com/in/brettclaxton](http://www.linkedin.com/in/brettclaxton)

References available upon request.