

# Georgina Oates

*Production Assistant*

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*Full, Clean Driving Licence*

## Personal Statement

I am a recent University graduate with experience on established productions such as Top Gear and Invasion Earth, and have taken on roles in production on smaller projects as well. I am comfortable using computer programs such as the Microsoft Office suite, and editing packages such as Final Cut Pro and Adobe Premiere Pro. I am also very driven, and committed to a career in the film industry. As such, I am willing and able to travel and relocate for film projects, and references are available on request.

## Production Credits

- **Infernum (2017): Production Assistant, short film.** I was involved in sound, setting up and tidying up the shots, as well as assisting make up and standing in off camera for the actors to react to.
- **Trust Me I'm a Vet (2017): Runner,** for the pre-title shoot for the BBC program in March 2017. I provided general support and assistance.
- **3 Wheeling (2017): Runner, feature film.** I provided some camera assistance, set design, stand in work to check the shot and get the right focus, and other general assistance.
- **Top Gear (2017): Daily runner,** a segment was shot for an episode in October 2016. I was involved in sourcing and transporting props, as well as transporting extras between the set and their car park.
- **Invasion Earth (2016): Production assistant,** prologue shot late May - early June 2016. My tasks included the clapperboard, lighting, camera assistant on one of the days, and other general assistance.
- **Music Video - Avenues (2016): 2nd AD,** overnight shoot in July 2016. I was in charge of playing the music during the filming, tidying the set and other general assistance.
- **Production Assistant** on short films with Mannin Shorts in 2016: **Never Been Kissed, Touchpaper and Jean.** I was involved in catering, tidying the set, looking after the talent as well as general assistance.

## Non-Production Work

- Sep 2016: I was a volunteer for the Isle of Man Film Festival for its duration. I was involved in promoting the events beforehand, and assisting at the events being held.
- 2010-2012, Mar 2016 to current: I have returned to my role at Julie Oates ACA as an Assistant Accountant, which is part time and flexible for filming requirements.
- Aug 2015 - Feb 2016: Trainee accountant at Grant Thornton.
- Jul 2014: Work experience at KPMG. I provided assistance to others completing audit work.
- Jan and Jun-Jul 2014: A one off project at Dermot Ltd, inputting data onto a website.

## Skills

- I have an intermediate knowledge of Spanish, and a basic knowledge of French.

## Education

2012 - 2015 The University of Huddersfield.

- BA Accounting and Finance - graduated with First Class and awarded student of the year all 3 years.

2005 - 2012 St Ninian's High School.

- Completed my A Levels and GCSEs. I achieved 3 A Levels: Maths A, Economics B, and IT - C. I achieved 13 GCSEs, gaining A\*s in Physics and Maths, and an A in English Literature.