

Leah Blackaby

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Manchester based with a
London Base

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TRAINING —

- Access Coordinator Training – Screenskills & TripleC 2025

KEY SKILLS —

- Communication to teams and the wider business
- Team Management
- Report writing
- Budget management
- Licensing intellectual property
- Contracting crew, cast and stunts and Child Licenses
- Organising schedules
- Diary Management
- Booking travel and accommodation
- Booking Couriers
- Office Management
- Use of Clearcast Systems
- Expenses
- Use of Microsoft, Google and basic Adobe suites
- Full UK Driving License (over 25)

VOLUNTEERING —

Mentor at NaSTA – 2024 -

Present – Mentoring students looking at pursuing a career in TV and Film Production.

Banardos Retail Store –

various dates 2020-2023 - Store Assistant

Oxfam Retail – Store Assistant and Visual Merchandiser

EDUCATION —

BA (Hons) Linguistics & English Language and Social Sciences – The University of Manchester (2013)

EXPERIENCE

AV Executive • Sky Media

September 2023 – December 2025

- Managing a large portfolio of clients buying advertising space across Sky Media's platforms. Ensuring campaigns are delivered optimally to suit the desired audiences, as well as keeping clients informed of new offerings, programming and events from Sky.

Production Coordinator • 'The Stolen Girl' • Disney / Quay Street Productions

April 2023 – September 2023 • Producer: James Dean

Contracts Coordinator • 'Fool Me Once' • Netflix / Quay Street Productions

February 2023 (Dailies) • Line Producer: Rachel Jones • Production Manager: Louise Lyons

1st Assistant Director • The Fika Edit

December 2022 (Dailies) • Organising a Photoshoot including creating a schedule for a fashion brand and managing the floor on the day – Director: Helen Barker

Floor Runner • 'Waterloo Road' • Wall To Wall Media

November 2022 (Dailies) • 3rd AD: Kieran O'Neill

Production Coordinator • 'The Bay' Series 4 • Tall Story Pictures for ITV

April 2022 – October 2022 • Producer: Martin Campbell • Line Producer: Sue Dunn • Production Manager: Harriet Wadsworth

Production Coordinator • 'Everything I Know About Love' • Working Title TV

July 2021 – January 2022 • Producer: Simon Maloney • Line Producer: Rachel Jones • Production Manager: Maria Pavlou

Assistant Production Coordinator • 'The Bay' S3 • ITV

January 2021 – July 2021 • Line Producer: Martin Campbell • Production Coordinator: Hattie Wadsworth

Television Spot Sales Assistant • Sky Media • November 2020 – January 2021

Assistant Production Coordinator • 'Ackley Bridge' S4 • The Forge

February 2020 – November 2020 • Line Producer: Matthew Hamilton • Production Manager: Lou Adamson

Production Assistant • Various Commercials • The Chase Films

January 2020 (Dailies) • Producer: Baldwin Li • Production Manager: Sam Atkin

Assistant Production Coordinator • 'LIFE' • Drama Republic

July 2019 – November 2019 • Producer: Kate Crowther • Line Producer: Katie Kearney • Production Coordinator: Emmett Barlow

Production Secretary • 'Worst Witch' S4 • BBC Children's

March 2019 – July 2019 • Producer: Kim Crowther • Line Producer: Derek Donohoe

A-Levels: English Language, Sociology, French, Psychology - A*, A, B, C
AS: Art & Design - B
The Leventhorpe School (2010)

Travel & Accommodation Coordinator • 'World on Fire' S1 • Mammoth Screen
January 2019 – February 2019 • Line Producer: Phillipa Cole • Production Coordinator: Rachel Vipond

Production Secretary • 'Peaky Blinders' S5 • Tiger Aspect & Caryn Mandabach
June 2018 – January 2019 • Producer: Ann Harrison-Baxter • Line Producer: Chris Ballantyne • Production Manager: Rachel Jones • Production Coordinator: Maria Pavlou

Production Secretary • 'Curfew' Series 1 • Tiger Aspect
November 2017 – June 2018 • Production Coordinator: Kelly Johns

Production Assistant • Various Commercials • The Gate Films
March 2017 – November 2017

Production Runner/Logger • 'First Dates' • Twenty Twenty TV
July 2017 (Dailies) • Production Coordinator: Rebecca Henderson

Base Runner/Work Experience • 'Casualty' • BBC Cymru
February 2017 (Work Experience/Cover) • Production Manager: Delun Williams

Logger/Runner • 'First Dates Hotel' • Twenty Twenty TV
July 2016 (Dailies) • Production Coordinator: Rebecca Henderson

Production Assistant • Chevrolet Sponsorship Film • Vandalto Productions
December 2016 (Dailies) • UK Producer/Fixer: James Chamberlain

Production Assistant • 'Fantastic Beasts & Where to Find Them' • Warner Brothers • *November 2015 (Dailies)*

Digital Assistant • Sky Media
January 2016 - February 2017

- Working on the newly created on demand platforms for Sky Media. Informing clients of the new technologies and targeting options, generating performance reports and ensuring set up and delivery are completed correctly.

Television Spot Sales Assistant • Sky Media
March 2014 - December 2015

- Assisting to manage a large portfolio of clients buying advertising space across Sky Media's platforms.

SHORT FILMS

Producer • 'Rabbit Punch' (2017) • Old Hall Films & Tile Media

Executive Producer / Director: Keith Farrell • Co-Producer: Phil Meachem • Written By: Hannah Salt

Awards: 'Best Short Film' - Omaha Film Festival 2018, 'Best North West Short' - Bolton Film Festival

Production Manager • 'The Prevailing Winds' (2017) • London Film Fund

Director: Adam Butcher • Producer: Caroline Demopoulos • Line Producer: Sara Jimenez Criado

Starring: Lydia Leonard, Morfydd Clark, Jack Greenless

Festivals: BFI London Film Festival 2016, London Short Film Festival 2016

Producer • 'Last Man on Earth' (2016)

Director: Darren Langlands • Starring: Colin Baker, Nicole Gaskell and Serena Ryan

Awards: 'Best Science Fiction' – Droids & Dragons Sci-Fi and Fantasy Film Festival 16